
Transmittal Letter**Sub: Completion of the Road Extension Project on the S. P. Road**

Dear Sir,

I am enclosing a report on the completion of the road project on the S.P. Road stretch. The project was undertaken by Stresscrete Consultants for the Municipal Corporation of Nikhilabad.

An assessment was made to check the need for the extension of the road. After a feasibility report justified that such an extension was necessary, the project was undertaken in a phased manner. Details of these are given in the report. The report also lists the reasons for the delay in the completion of the project. A revised expenditure statement is also enclosed.

Thank you

Abhilash Mehta
DTS Builders Ltd.

Activity 3

has been further impacted (affected)
has tried
have taken
have entered

Activity 4

Sl.	Correct sentences
1	Neha isn't happy and neither is Nisha.
2	I met Shobha at 6 in the morning on Monday.
3	When will you come to my office?
4	Fauzia wrote the presentation herself.
5	Mary is always late.
6	Since last year I have hardly spoken to Salil.
7	I asked Mohit where he works.
8	We visited Nainital last summer.
9	I left London last year.
10	Sonu is working in this company for the last seven years.
11	Don't buy more bread, there is a lot of bread in the breadbox.
12	Both her sisters-in-law live close by.
13	I have been in this new town for two months, but I've not made any friends.
14	This is better than I expected.
15	The manager who deals with sales is on leave for a month.

Proposals and reports

16	Housing is a problem in many large cities. There are few good apartments available at reasonable prices.
17	Sunil failed his driving test three times because he didn't know how to park the car.
18	My friend has just bought a new cell phone.
19	Do many countries have a pollution problem?
20	Rajiv will play a badminton match to night. He had planned it a week ago.
21	I talk to my parents every week.
22	I talked to the boss three days ago.
23	By this time next month, I will be living in Pune.
24	The phone rang, as someone knocked on the door.
25	You must tell the truth or you will be penalized.
26	We must clean up our rivers and lakes, otherwise the fish will die.
27	Ram Prashad attended classes in English before going to America.
28	The accommodation available here is very expensive.
29	I live in Kolkata.
30	It is cooler today, isn't it?

QUESTIONNAIRE

Dear students,

We are including a questionnaire in the last block of this Programme and we would be very grateful if you take out time to fill it and send it to us. It will be very useful feedback and help us in continuously revising the material. You must therefore give us your frank views.

1. Your favourite units are.....(give reasons)

2. The units you did not like are.....(give reasons)

3. The level of language in the courses: Tick the right option

- ... Easy to understand
- ... Can manage some units
- ... O.K.
- ... Couldn't understand most of the units
- ... Very difficult

4. Topics covered: Tick the right option

- ... Very interesting and useful
- ... Interesting and useful
- ... O.K
- ... Not very useful and interesting
- ... Not useful at all

5. Activity Types: Tick the right option

- ... Very interesting and useful
- ... Interesting and useful
- ... O.K
- ... Not very useful and interesting
- ... Not useful at all

6. Any other comments:

Please send this questionnaire to:

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