

Master's Degree Programme in Sociology

[MA SOCIOLOGY-MSO]

PROGRAMME GUIDE

Please keep this Programme Guide safely till you complete the Programme. You will need to consult it while working on the Programme.



**School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi- 110068**

Printed material is our backbone, which is prepared by teams of experts keeping in view the interest of the learners. Nationally and internationally distinguished academics and professionals have prepared the Programme outline. The course material is developed and designed following the style of 'self-instruction' that the students can study it by themselves. To study this course material student can get assistance from our Academic Counsellors at the Study Centres if they so desire. Further, relevant textbooks and reference books are available in the libraries attached to the Study Centres and Regional Centres. The students are advised to study the print materials supplied by IGNOU seriously, consult the suggested readings available in the Study Centres, watch the audio/video programmes prepared by IGNOU, participate in the academic counselling and teleconference sessions in the Study Centres and to complete the assignments in time so as to be able to complete the programme successfully.

Important Information

"The University sends study materials to the students by registered post and if a student does not receive the same for any reason whatsoever, the University shall not be held responsible for that."

"In case you want to have access to IGNOU course materials in electronic form you may visit the website - www.egyankosh.ac.in ."

"Assignments are uploaded online on the University's website. Students are advised to download it from the IGNOU website - www.ignou.ac.in."

"The students are specifically instructed to submit the Examination Forms through online mode ONLY and as suggested under Section 7.2. Students are also advised to submit the Registration/Re-registration Forms through online mode ONLY and with late fee as per instructions given under Section 4. If any student sends the Registration/Re-registration Forms, Examination Forms at wrong places and thereby misses the scheduled date and consequently a semester/year, he/she will have no claim on the University for regularization."

Regional Centres and Study Centres

"A Complete list of Regional Centres of the University, their jurisdiction and Study Centres/ Learner Support Centres for M.A. History is given at our website. Please visit the website to check them (www.ignou.ac.in)."

Print Production

Mr. Manjit Singh
Section Officer (Publication)
SOSS, IGNOU, New Delhi

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Further information on the Indira Gandhi National Open University courses may be obtained from the University's office at Maidan Garhi, New Delhi-110 068 or the official website of IGNOU at www.ignou.ac.in

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1. THE UNIVERSITY

The Indira Gandhi National Open University (IGNOU), established in 1985 through an Act of Parliament, ranks as one of the premier educational institutions in the world. In a brief span of 33 years of its existence, it has contributed significantly to the development of quality higher education in India through the distance mode.

In the face of an ever increasing demand for higher education, upgradation of skills and need for continuous training of the workforce, IGNOU is fast developing into a sustainable system for enhancing seamless access to education in the country. At present it caters to over 3.5 million students through its vast network of 68 Regional and around 3200 Study Centres spread all over the country, with its headquarters located in New Delhi. Its mission is to advance the frontiers of knowledge and provide sustainable learner-centric quality education, opportunities for skill upgradation training to all by using innovative technologies and methodologies.

The University is committed to quality in all its activities – teaching, research, training and extension. IGNOU also acts as a national resource centre for expertise and infrastructure in the Open and Distance Learning (ODL) system. u, it is as apex body responsible for ensuring the sharing of professional capabilities and resources as well as for improving the standards of distance education in the country.

Objectives

In order to fulfill its mission of providing access to quality education to all citizens of this country, IGNOU is mandated to:

- impart education and knowledge through various means suited to the open distance education mode;
- provide higher education to large sections of the population, particularly to the disadvantaged segments of society;
- encourage, coordinate and assist open universities and distance education institutions to raise standards of education in the country;
- promote national integration and strengthen the natural and human resources of the country through the distance mode of education.

Functions

IGNOU serves two main functions:

- 1) Development and production of courses for delivery through open learning and distance education modes. It is actively involved in research, training and extension education activities and offers various academic programmes that lead to the award of Certificates, Diplomas and Degrees.
- 2) Coordination and monitoring M the open learning and distance 'education systems in the country through the Distance Education Council and providing expertise and assistance to such institutions both within the country and abroad.

Features

IGNOU has certain significant features. Sustained combination of these features has made IGNOU a unique institution that has both national and international recognition. It is important that IGNOU has

- National jurisdiction,
- Flexible admission rules,
- Individualized study plan,
- Flexibility in terms of place, pace and duration of study,
- Use of latest information and communication technologies,
- An effective student support services network,
- Cost-effective programmes,
- Effective quality control mechanism,
- Resource sharing, collaboration and networking with Open Universities and their institutions,
- A host of academic programmes to suit to the interest of cross-section of learners.

2. THE SCHOOL OF SOCIAL SCIENCES

At present there are twenty one schools of Studies in the University that develop academic programmes/courses. School of Social Sciences is the biggest school in terms of the number of disciplines, course offerings and the faculty strength. The School enfold eight disciplines: Economics, History, Library and Information Science, Political Science, Public Administration, Anthropology, Psychology and Sociology. The School of Social Sciences has launched a large number of programmes in diverse areas of study. The School combines academic, professional and socially relevant programmes of study for award of Ph.D. M.Phil., Master's & Bachelor's Degrees, Post-Graduate and Under Graduate, Diplomas and Certificates. (A complete list of programmes offered by the School of Social Sciences is given at the end of this Programme Guide).

Sociology Faculty offers Doctoral and M.Phil Programme in Sociology, Master's and Bachelor's Degree in Sociology, Diploma in Women's Empowerment and Development.

3. M.A. SOCIOLOGY (MSO): PROGRAMME STRUCTURE

The M.A. Programme in Sociology is designed to provide advanced sociological knowledge, perspectives and skills to a wide cross section of learners, including those in remote inaccessible areas. In terms of content it focuses on classical and advanced concepts and theories, research methods and perspectives, state of sociology in India, education, migration, urbanisation and the issues of development of the largest section of the population to address emerging concerns in contemporary society. Against this backdrop the programme aims to reflect on:

- the rapid processes of social transformation (caused by globalisation, penetration of ICT, expansion of new frontiers of knowledge, paradigm shift in the development strategy, holocaust of global terrorism, resurgence of local resistance against domination, grassroots assertion of the marginalised groups to get the share of power and development),

- various theories, concepts and methods applied to comprehend these processes,
- issues involved in the process of development,
- changing facets of religion, urbanisation, education, diaspora and transnational communities,
- dynamics of emerging social processes and their inter-linkages with the global, regional and local manifestations.

Eligibility

In keeping with the policy of 'openness' and flexibility, admission to M.A. Sociology is open to graduates from different streams including those who have not studied Sociology at the graduate level. There is no entrance test for seeking admission

Age: No bar

Duration

The Programme can be completed in a minimum of two years and maximum of five years duration.

Credits

At IGNOU we follow the credit system. For obtaining degree of M.A. in Sociology the student has to successfully complete courses worth 64 credits. These are spread in two years. Each year the student has to opt for 32 credits. One credit is equivalent to 30 hours of study by the students. A learner will have to devote approximately 240 hours of study to complete an eight credit course. At the M.A. level courses generally are of eight, six and four credits.

Fee Structure

Fee for the programme has to be-paid on yearly basis. The fee for the first year is Rs. 5600/- and Rs. 5400/- for the second year.

Courses for this Programme

You have to opt four core and four optional courses to successfully complete this programme. The courses offered as a part of the programme are outlined below.

SYLLABUS

Sl. No	Course Code	Title of the Course	Credits	Type of Course Compulsory/Optional
First Year Courses				
1.	MSO-001	Sociological Theories and Concepts	8	Compulsory
2.	MSO-002	Research Methodologies and Methods	8	Compulsory
3.	MSO-003	Sociology of Development	8	Compulsory
4.	MSO-004	Sociology in India	8	Compulsory

		Second Year Courses	Total requirement 32 credits	
1.	MSOE-001	Sociology of Education	8	Optional
2.	MSOE-002	Diaspora and Transnational	8	Optional Communities
3.	MSOE-003	Sociology of Religion	8	Optional
4.	MSOE-004	Urban Sociology	8	Optional
5.	MPS-003	Democracy and Development	8	Optional
6.	MPA-016	Decentralisation and Local Governance	8	Optional

In the first year there are four compulsory core courses i.e. MSO-001, MSO-002, MSO-003, MSO-004. You will have to complete another 32 credits in the second year. We have listed six optional courses i.e. MSOE-001, MSOE-002, MSOE-003, MSOE-004, MPS-003 and MPA-016 of eight credits each. You will have to select 32 credits (4 courses) from the given six optional courses.

4. SCHEME OF STUDY

In order to enable you to complete Master's Degree Programme in Sociology within the minimum period of two years, you are allowed to take 32 credits worth of courses in each year. In the first year of study you should take four core courses of 32 credits.

Registration in 2nd year

After the 1st year, whether you pass/attempt the first year examination or not, you can seek admission for the 2nd year by submitting the programme registration form with requisite programme fee within the re-registration schedule as notified by the university. At present 2nd year registration is to be done between 1st Feb to 31st March for July Session and 1st August to 30th September for January Session. With late fee registration can be done as per following scheme:

Sl.No	July Session	January Session	Late Fee
1.	1 st April to 30 th April	3 rd October to 31 st October	₹200
2.	1 st May to 31 st May	1 st November to 30 th November	₹500
3.	1 st June to 20 th June	1 st December to 20 th December	₹1000

(Re-registration form is to be submitted through online mode only.)

Note: Even if the university does not send any communication for re-registration in 2nd year, you are advised to visit our website www.ignou.ac.in during the relevant months as mentioned above to seek registration.

Despatch of Study Material

For M.A. programme all the study material will be despatched in one lot or in two despatches. We will inform you if the material is sent in two despatches. The despatch will be made within 4 weeks of the last date of admission. Along with the study material you will also receive Programme Guide. If any thing is missing in the course material please ask for it. For assignments please visit our website www.ignou.ac.in; go to student -zone>downloads All the latest assignments are uploaded there. If you do not get material in time write to the Registrar, MPDD, IGNOU, New Delhi.

Decide Your Time Schedule

The University offers flexibility and openness for the completion of programmes. You should take full advantage of this flexibility. As indicated earlier, you can finish this programme in two years if you clear 64 credits. If you are not able to complete it within this period you can take a maximum of five years to complete it. It would be better if you plan it in a systematic way. For two years you will be receiving study materials according to scheme of study as mentioned by us. But it is upto you to decide which courses you will complete in a particular year. Completion of a course would involve studying the courses, completing the assignments and appearing for term-end examination. If you are busy elsewhere and not able to fully devote yourself to the programme, you should fix your targets every year. If you feel that instead of 32 credits you would do only 24 or 16 credits, plan it from the beginning of the year, study only those courses, do the assignments for them and appear for term-end exam. Carryover the rest to next year. Again decide your goals for the next year. Whenever you decide to do the previous year's course, ask for fresh assignments in the beginning of the year, submit them according to the schedule and appear for the term-end examination. Through a proper planning you can finish this programme as per your convenience.

5. FEE STRUCTURE AND SCHEDULE OF PAYMENT

The programme fee is ₹5600 for the 1st year. The fee should be paid in lump sum along with the filled in application form. In the 2nd year also the fee of ₹5400 is to be paid as per schedule without waiting for any communication from the University.

The University can revise the programme fee and revised fee shall be payable by you as per schedule of payment notified by the university.

The programme fee should be paid only by means of **Debit Card/Credit Card through online mode only.**

Timely payment of programme fees is the responsibility of the student. Students are expected to remit fee as early as possible without waiting for the last date. Late payments will not be entertained. In case you fail to remit the fee as per above schedule you will have to wait for next cycle of admission.

6. INSTRUCTIONAL SYSTEM

The methodology of instruction in this University is different from that of the conventional universities. The Open University System is learner-oriented, and the student is an active participant in the teaching-learning process. Most of the instructions are imparted through the distance mode rather than face-to-face communication.

- self-instructional print material,
- audio video cassettes,
- audio-video programmes transmitted through Gyan Darshan, Doordarshan and Radio,
- teleconferencing session,
- face-to-face counselling at Study Centres by academic counsellors,
- assignments.

6.1 Print Material

Print material is the primary form of instructional material. You should concentrate mainly on the print materials that we send you periodically. The print material would be sufficient to write assignment responses and prepare for the term-end examinations. Further guidance is available in the print material itself.

How to Use Print Material

The print material prepared by the University is self instructional in nature. Each MSO/ MSOE course for the M.A. Programme in sociology is divided into two books i.e. Book I and Book II. However MSO-002 has three Books. Courses adopted from other disciplines of the school may have different pattern for example in one book only. Each book again has been divided into a number of Blocks. Each Block consists of a number of Units (lessons). Normally, all the Units covered, in one Block have a thematic unity. The first page of each Book indicates the contents of each Book i.e., the number and titles of the Units covered in that Book. This is followed by a brief introduction to the course, Book and each of the Block. This Block introduction explains the total coverage of the Block as a whole as well as the coverage of each Unit in that Block. These introductions would give you an idea about the main thrust and contents of the Course.

Each Unit is structured in a way that facilitates self study for you. Introduction, provides an overview of the major theme of the unit. An attempt is made to forge a link with the topics of the previous Units and the topic to be covered in the present Unit. This is followed by the main text which is divided into various sections and subsections.

The last section of each unit, **Conclusion**, gives a brief account on what has been discussed in the whole Unit. This conclusion enables you to recall the main points covered in the Unit. Some books for additional reading are suggested in the section **Further Readings**. Some of these books would be available in the Study Centre. The section **Reflection and Action** is intended to give you not only an idea about the nature of questions that may be asked in term-end examinations but also an opportunity to know from the surroundings. You must answer the questions and do the exercises given in Reflection and Action section.

These exercises will help you to reinforce the information/knowledge you gain through your reading of the text. Exercises are for your practice only, you should not submit answers to these questions to the University for assessment.

To facilitate comprehension, important words/terms covered in the Unit are explained in the section 'Glossary'. Sections on Glossary and **References** have been provided at the end of each of the Book. Proper comprehension of the Units and the points/notes made by you while reading through the Units would help you in answering questions at the term-end examinations.

Read the Units carefully and note down the important points. You can use the space in the margin of the printed pages for making notes and writing your comments. While reading the Units mark the words that you do not fully understand. Look for the meaning of such words under the section Glossary or in a dictionary. You may also try to find it in earlier Units as it might have explained there. However, if you still do not understand something, consult your counsellor during the face-to-face sessions at the Study Centre for clarification.

6.2 Counselling

In distance education; face-to-face contact between the learners their tutors/counsellors is an important activity. The purpose of such an interaction is to answer some of your questions and clarify your doubts which may not be possible through any other means of communication. It is also intended to provide you an opportunity to meet fellow students. There are experienced academic counsellors at the Study Centres to provide counselling and guidance to you in the courses that you have chosen for study. The counselling sessions for each of the courses will be held at suitable intervals throughout the academic session. The counselling sessions are not compulsory. However, they may be very useful in certain respects such as: to share your views on the subject with teachers and fellow students, comprehend some of the complex ideas or difficult issues, get clarifications for many doubts which you would not otherwise try to raise.

Face-to-face counselling will be provided to you at the Study Centre assigned to you. You should note that the counselling sessions will be very different from the usual classroom teaching or lectures. Counsellors will not be delivering lectures or speeches. They will try to help you to overcome difficulties (academic as well as personal) which you face while studying for this programme. In these sessions you must look into the subject-based difficulties and any other issues arising out of such difficulties. Besides, some of the audio video cassettes that are available at that time will be played in the counselling sessions.

Before you go to attend the counselling sessions, please go through your course material and note down the points to be discussed. Unless you have gone through the Units, there may not be much to discuss. Try to concentrate on the relevant and the important issues. Try also to understand each other's points of view. You may also establish personal contact with your fellow participants to get mutual help for academic purposes. Try to get the maximum possible help from your counsellors. Study Centre coordinator' will sent you details of the counselling programmes.

6.3 Audio-Video Material

In addition to the print material, audio and video tapes have been prepared for each course. The audio-video material is supplementary to the printed material. Hence, we advise you to make use of it, as that will help you to understand the subject better. **Video programmes are transmitted by Doordarshan on 00-1 everyday from 6.00 to 6.30 in the morning.**

Audio programmes are broadcast in some select states also through Radio stations and Gyan Vani FM Stations. Information about these would be available at your Regional Centre.

Audio-video material will not be supplied individually but will be made available to you at the Study Centres. You can listen/watch these programmes during counselling sessions. Students desirous of buying the audio-video tapes can procure them from: Director, Electronic Media Production Centre, IGNOU, Maidan Garhi, New Delhi-110 068.

6.4 Interactive Radio Counselling

The University has started interactive counselling through AIR network all over India. You can participate in it by tuning in to your area Radio station. Experts from various discipline areas are available for this counseling. Students can put across their questions to these experts by using the telephone. The telephone numbers are announced by respective Radio Stations. This counseling is available on every Sunday between 4 and 5 in the evening.

6.5 Gyan Darshan

IGNOU in collaboration with Doordarshan now has an exclusive Educational TV Channel of India called Gyan Darshan. It is available through cable TV network. The channel telecasts educational programmes for 24 hours every day. Apart from programmes of IGNOU it will have educational programmes produced by various national education institutions. You should try to get access to it through your cable operator. The schedule of programmes with time and date is sent to all study centers one month in advance. Please obtain it from there. The schedule is printed in the Newsletter of the University six month in advance. All students will receive it twice a year.

6.6 Teleconferencing

To reach our students spread in different parts of the country we take the help of teleconferencing. These sessions are conducted from Delhi. The students can attend these at the regional centres and specified study centres of IGNOU. It is a one way video and two way audio facility. You will be sent a schedule with topics in advance through your study centres. The faculty at Delhi and other experts as resource persons participate in these sessions. You can put your problems and, questions to these experts through the telephone available at receiving centres. These will help in resolving your queries related to courses and other general information pertaining to programmes of study,

6.7 Study Centre

To provide effective student support, IGNOU has set up a number of Study Centres all over the country. You will be allotted one of these Study Centres taking into consideration your place of residence or work. However, each Study Centre can handle only a limited number of students. Despite, our best efforts, it may not always be possible to allot you the Study Centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you. The list of Study Centres activated for M.A. Sociology is provided in the Programme Guide.

Every Study Centre has:

- A coordinator who coordinates various activities at the centre.
- An Assistant Coordinator and other supporting staff appointed on a Block-time basis.
- Academic Counsellors in different courses to provide counselling and guidance to you in the courses you have chosen.

A Study Centre has some major functions:

- 1) **Counselling:** Face-to-face counselling for the courses is provided at the Study Centres. Generally, there will be 10 counselling sessions for an 8-credit course 5 sessions for a 4-credit course. The detailed programme of the counselling sessions will be sent to you by the Coordinator of your Study Centre.

- 2) **Evaluation of Assignments:** Tutor Marked Assignments (TMA) are evaluated by the Counsellors appointed for different courses at the Study Centre. These assignments will be returned to you with tutor comments and marks obtained. These comments will help you in your studies.
- 3) **Library:** For each course materials, some of the books suggested under 'Further Readings' are available in the Study Centre Library. All audio video tapes are also available in the library.
- 4) **Information and Advice:** At the Study Centre you get relevant information regarding the courses offered by the University, counselling schedules, examination schedule, etc. You will also get guidance to choose your elective application-oriented courses.
- 5) **Audio-Video Facilities:** The Centres are equipped with audio-video facilities to help you make use of the audio and video cassettes prepared for different courses. Media notes of these audio-video programmes will also be available at the Study Centre. This will help you to know the contents of each programme.
- 6) **Interaction with Fellow-Students:** In the Study Centres you get an opportunity to interact with fellow students.

Please bring all your Books and your folder of corrected assignments with you when you come to the counselling session.

7. EVALUATION

The evaluation consists of two parts: i) continuous evaluation through assignments, ii) term- end examination. In the final result all the assignments of a course carry 30% weightage while 70% weightage is given for term-end examination. The university has decided to provide numerical marking also in the grade card as well as award of division for Master's Degree Programme in Sociology.

The following is the scheme of awarding divisions:

I Division	-	60% above
II Division	-	50% to 59.9%
Pass	-	40% to 49.9%
Unsuccessful	-	Below 40%

You are required to score at least 40% marks in both continuous evaluation (assignments) as well as term-end examination of each course separately. In the overall computation also you must get at least 40% marks in each course to claim the M.A. degree. The scores of continuous evaluation and term-end examination are not complementary to each other for qualifying a course.

Students who do not qualify in the term-end examination are allowed to take up the term-end examination in the next year. It means you can take the term-end examination of the first year courses in the second year of study. But you can not appear for term-end examination for more than 48 credits at a time. In all, you have to successfully complete all the courses within 5 years of your registration.

7.1 Assignments

Assignments constitute the continuous evaluation. The submission of assignments is compulsory. The marks that you get in your assignments will be counted for your final result. Assignments of a course carry 30% weightage while 70% weightage is given to the term-end examination. Therefore, you are advised to take your assignments seriously. A simple omission on your part may cause a lot of inconvenience to you and at all levels in the University.

You have to complete the assignment within the deadlines specified in the assignments booklet. You will not be allowed to appear for the term-end examination for any course if you do not submit the specified number of assignments in time for that course. If you appear in term end examination, without submitting the assignments the result of term-end examination would be liable to be cancelled.

The main purpose of the assignments is to test your comprehension of the learning materials you receive from us and also to help you get through the courses. The evaluators/counsellors will send back the evaluated assignments with their comments. The comments will surely guide you in your study and help in improving your comprehension. The content provided in the printed course materials should be sufficient for answering the assignments. At the postgraduate level, it is expected that you will consult other prescribed books also. You need not however worry too much about the non-availability of extra reading materials for working on the assignments. The assignments are designed in such a way as to help you concentrate mainly on the printed course materials and to improve your analytical capabilities.

All the assignments for M.A. would be Tutor Marked Assignments (TMA) which will be evaluated by the counsellor. For an 8 credit course, there is one tutor marked assignment. Whenever you receive a set of material and assignments, check them immediately and ask for missing pages, if any, from concerned Regional Centres.

The assignment responses should be complete in all respects. Before submission you should ensure that you have answered all the questions in all assignments. Incomplete answer sheets will bring you poor grades.

You have to submit your response sheets to the Coordinator of the Study Centre signed to you. After evaluation these tutor marked assignments will be sent back to you with comments and marks.

The University /Coordinator of the Study Centre has the right not to entertain or reject the assignments submitted after the due date for submission. You are, therefore, advised to submit the assignments before the due date.

Do not forget to get back your duly evaluated tutor marked assignments (TMAs) along with a copy of the assessment sheet containing comments of the evaluator on your performance. This may help you to improve future assignments.

For your own record, retain a copy of all the assignment responses which you submit to the Coordinator. If you do not get back your duly evaluated tutor marked assignments along with a copy of assessment sheet containing comments of evaluator on your assignment within a month after submission, please try to get it personally from your study centre. Also maintain an account of the corrected assignment responses that you received after evaluation. This will help you to represent your case to the University in case any problem arises.

If you do not get pass grade in any assignment, you have to submit it again. To get fresh assignments you should write to concerned Regional centres. However, once you get the pass grade in an assignment, you cannot re-submit it for improvement of the grade. Assignments are not subjected to re-evaluation except for factual errors, if any, committed by the evaluator. The discrepancy noticed by you in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre, so that he can forward the correct score to the Student Registration and Evaluation (SR & E) Division at Headquarters. Score communicated by the study centre through any mode other than the award list will not be acceptable to the university for taking your score of assignments on your record.

In case you find that the score indicated in the assignment sheet of your tutor marked assignment has not been correctly reflected or is not entered in your grade card, you are advised to contact the Coordinator of your study centre with a request to forward correct award list to the SR&E Division at the Headquarters.

Do not enclose or express doubts for clarification, if any, about study material or assignment along with the assignment responses. Send your doubts in a separate cover to the Coordinator, Master's Programmes in Sociology, School of Social Sciences at IGNOU, Maidan Garhi, New Delhi - 110068. Give your complete enrolment number, name, address, title of the course, the number of the Unit or the assignment, etc. on top of your letter.

SPECIFIC INSTRUCTIONS FOR TUTOR MARKED ASSIGNMENTS (TMA)

- 1) Write your Enrolment Number, Name, Full Address, Signature, Date on the top right hand corner of the first page of your response sheet.
- 2) Write the Programme Title, Course Code, Course Title, Assignment Code, Name of your Study Centre on the left hand corner of the first page of your response sheet.

Course Code and Assignment Code may be reproduced from the assignment.

The top of the first page of your response sheet should look like this:

	ENROLMENT NO.
PROGRAMME TITLE:	NAME:
.....	ADDRESS:
.....
COURSE TITLE:
ASSIGNMENT CODE:	SIGNATURE:
STUDY CENTRE:	DATE:

All Tutor Marked Assignments are to be submitted at the Study Centre assigned to you.

Read the assignments and carefully follow the specific instructions, given on the assignment itself about the subject matter or its presentation.

- 4) Go through the Units on which assignments are based. Make some points regarding the questions then rearrange those points in a logical order and draw up a rough outline of your answer. While answering an essay type question give adequate attention to introduction and conclusion. The introduction must offer your brief interpretation of the question how you propose to develop it. The conclusion must summarise your response to the question. Make sure that the answer is logically coherent, has clear connections between sentences and paragraphs. The answer should be relevant to the question given in the assignment. Make sure that you have attempted all the main points of the question. Once you are satisfied with your answer, write down the final version neatly and underline the points you wish to emphasise.
- 5) Use only foolscap size paper for your response and tie all the pages carefully. Avoid using very thin paper. Allow a 4 cm margin on the left at least 4 lines in between each answer. This may facilitate the evaluator to write useful comments in the margin and at appropriate places.
- 6) Write the responses in your own hand. Do not print or type the answers. answers from the Books sent to you by the University. If you copy, you will get zero marks for the respective question.
- 7) Do not copy from the response sheets of other students. If copying is noticed, the assignments of such students will be rejected.
- 8) Write each assignment separately. All the assignments should not be written in continuity.
- 9) Write the question number with each answer.
- 10) The completed assignment should be sent to the Coordinator of the Study Centre allotted to you. Under any circumstances do not send the tutor marked response sheets to the Student Registration Evaluation Division at Head Quarters for evaluation.
- 11) After submitting the assignment at the Study Centre get the acknowledgement from the Coordinator on the prescribed assignment remittance-cum-acknowledgement card. (You may also keep a xerox copy of all the assignments submitted for your records.)
- 12) In case you have requested for a change of Study Centre, you should submit your Tutor Marked Assignments only to the original Study Centre until the change of Study Centre is notified by the University.
- 13) If you find that there is any factual error in the evaluation of your assignments e.g. any portion of assignment response has not been evaluated or total of score recorded on assignment response is incorrect, you should approach the coordinator of your study centre for correction and transmission of correct score to headquarters.

7.2 Term-end Examinations

As stated earlier, term-end examination is the major component of the evaluation system. "It carries 70% weightage in the final result. You must fill and send your term-end examination form before the last dates i.e. 1st February to 31st March for June exam and 1st August to 30th September for December exam. You may submit your examination form even after due date. The details of this late fee are available in the section on 'Examination Form'.

The University conducts term-end examination twice a year i.e., in June and December. You can take the examination only after completion of the course. In the 1st year you can take the examination in next June only, failing which you can take the same in December or June of subsequent years within the total span of the programme' i.e. five years. In the case of 2nd year courses, you can take the examinations of the courses again in June next year. Whenever you are repeating examination you can appear either in June or December. You must note no student would be eligible to complete the programme before 2 years of study.

In case you fail to get a pass score (40% marks) in the Term-end Examination, you will be eligible to reappear at the next Term-end Examination for that course as and when it is held, within the total span of five years of the programme.

Eligibility for Examination

To be eligible to appear in the Term-end Examination of any course, you are required to fulfil the following four conditions.

- 1) You should have paid the registration fee for that year.
- 2) You should have opted and persued the prescribed course.
- 3) You should complete the submission of assignments for the respective course.
- 4) You should submit the examination form in time (which is explained later).

Examination Date Sheets

Examination date sheets (i.e. schedule which indicates the date and time of examination for each course) are sent to all the Study Centres approximately 5 months in advance. The same is also notified through IGNOU News Letter from time to time. Thus, normally, the date sheet for June examinations is sent in the month of January/February and for December examination in the month of July / August. You are advised to see whether there is any clash in the examination dates of the courses you wish to take i.e. examination of any two courses you wish to take are scheduled on the same day at the same time. If there is any clash, you are advised to choose one of them in that examination and the other course in the next examination (i.e., June or December as the case may be).

Online Submission of Examination Form

It is an essential pre-requisite for you to submit the Examination Form for taking examination in any course. Examination Form is available online at IGNOU website. Only one form is to be submitted for all the courses in one term-end examination. **You need to pay separate fee for the examinations.**

A fee of ₹120/- per course is charged as examination fee. If result of the previous examination is not declared the fee for that course can be exempted while filling the form for the next exam. The detailed guidelines are available at ignou website www.ignou.ac.in. There is a separate late fee if forms are submitted after due date.

Keeping the interest of the students, University has approved the acceptance of the examination forms from the students through **online mode only**. The details are given below.

Description	June TEE	December TEE	Online submission
Without late fee	Upto 30 th April	Upto 31 st October	Online submission For Latest information see website: www.ignou.ac.in
Late fee of Rs. 1000/-	1 st May to 10 th May	1 st November to 10 th November	Online submission

For update and recent notification kindly visit University's website: www.ignou.ac.in

The examination forms with the requisite late fee shall be submitted by the students from **1st May to 10th May** for June TEE and **1st November to 10th November** for December Term End Examination (TEE) through **online mode only**. The examination fee should be paid by students through Debit/Credit Card only.

Admit Card

After receiving the examination forms from you, the University will send the admit card to you before the commencement of examination. If you do not receive the admit card 15 days before the commencement of examinations, you may contact your Study Centre or Regional Centre, or Student Registration and Evaluation Division at the Headquarter. If your name is registered for examinations in the list sent to the Study Centre, even if you have not received admit card or misplaced it, you can take the examination by showing your Identity Card (Student Card) to the examination centre superintendent.

Every student must bring Identity Card for appearing in term-end examination along with the admit card.

Examination Centre

Your Study Centre is normally your examination centre. The University at its discretion may allot you any examination centre other than your study centre. Change of examination centre is not generally permitted. In exceptional cases change of centre may be considered. For this students should apply one month in advance to Registrar, SED Division at IGNOU.

Your enrolment number is your Roll Number for examinations. Be careful in writing it. Any mistake in writing the Roll Number will result in non-declaration of your result.

Declaration of Result

It is your duty to check whether you are registered for that course and whether you are eligible to appear for that examination or not. If you neglect this and take the examination without being eligible for it, your result will be cancelled.

Although all efforts are made to declare the result in time, there will be no binding on the University to declare the results of the last examination before commencement of next examination. You are therefore, advised to fill up the form without necessarily waiting for the result and get it cancelled at a later date if so required.

There is no re-evaluation of examination scripts or assignments. However, the students can apply in the prescribed form for re-checking of term-end examination script against payment of Rs. 750/- per course by demand draft, drawn in favour of IGNOU,

New Delhi within two months of the date of declaration of result. Requests received after due dates will not be entertained.

No student is allowed to reappear in an examination or submitting assignment after successfully passing it for improving the marks/grade.

Study Centre

Study Centre is the contact point for you. The University cannot send' communication to all the students individually All the important communications are sent to the Coordinators of the Study Centres and Regional Directors. The Coordinators would display a copy of such important circular/notification on the notice board of the Study Centre for the benefit of all the Students. You are therefore, advised to get in touch with your Coordinator for day-to-day Information about assignments, submission of examination forms, date-sheet, list of students admitted to a particular examination, declaration of result, etc.

While communicating with the University, regarding examination, please clearly write your enrolment number and complete address. In the absence of such details, we will not be able to attend to your problems.

8. OTHER USEFUL INFORMATION

IGNOU Newsletter

The University publishes newsletter twice a year in English as well as in Hindi. It is mailed to the students free of cost. All the important information relevant to the students is published in the newsletter.

Reservation of Seats

The University provides reservation of seats for scheduled caste, scheduled tribe and physically Handicapped students as per the Government of India rules.

Scholarships and Reimbursement of Fees

Reserve categories viz., scheduled caste/scheduled tribe and physically Handicapped students have to pay the fees at the time of admission to the University along with other students.

Physically Handicapped students admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect the scholarship forms from the Directorate of Social Welfare or Office of the Social Welfare Officer of the concerned State Government and submit the filled-in forms to them through the concerned Regional Director of IGNOU. Change of Programme, Courses and Medium of Instruction

Similarly for reimbursement of programme fees SC/ST students have to submit their forms to the Directorate of the Social Welfare or Office of the Social Welfare Officer of the respective State Government through the concerned Regional Director of IGNOU.

Change of Programme, Courses and Medium of Instruction

Change of Programme: Change of Programme is possible in the first year only. You have to apply for change within one month of the receipt of the study material and have to pay full fee of one new programme.

Change of Course: Change of course is possible within one month of the first receipt of study materials on payment of Rs. 600/- per course of 2/4 credit and 1200/- for more than 6/8 credit by Demand Draft drawn in favour of IGNOU, payable at New Delhi.

Change of Medium: Change of Medium is also permitted within one month of the first receipt of study material on payment of Rs. 350/- per course plus Rs. 600/- per course of 2/4 credit and 1200/- for more than 6/8 credit by demand draft drawn in favour of IGNOU payable at Delhi.

For change of programme/course/ medium you should address your form (given in this programme guide) to the Registrar, Students Registration and Evaluation, IGNOU, Maidan Garhi, New Delhi - 110068 along with the draft for requisite fee.

Change or Correction of Address

There is a printed card for the change/correction of address. This card is normally sent to you along with the study material and a copy of the same is given in this Programme Guide. In case there is any correction or change in your address, you are directed to make use of that printed card addressed to the Regional Director of the region where you have enrolled. You are advised not to write letter to any other officer in the University in this regard. Normally, it takes four to six weeks to effect the change. Therefore, you are advised to make your own arrangements to redirect the mail to the changed address during this period.

Change of Study Centre

The candidates are required to opt only such study centres which are activated for the programme. As far as possible the university will allot the study centre opted by the candidates. However, the university may change the study centre at its convenience without concurrence of the student at any time.

For the purpose of change of Study Centre you have to send the request to the Director of your Regional Centre. A copy of the same may be sent to Student Registration Division (SRD) at the headquarter.

Counselling facilities for a programme may not be available at all the Centres. As such you are advised to make sure that counselling facilities are available for the programme you have chosen, at the new Centre opted for. As far as possible the request for change of Study Centre is considered favourably, However, the allotment of new Study Centre is subject to, availability of seats for the programme at the new Centre asked for.

Change of Region

When you want to transfer from one Region to another, you have to write to that effect to the Regional Centre from where you seek a transfer marking copies to the Regional Centre where you would like to be transferred and to also to Registrar (SRD), New Delhi. Further, you have to obtain a certificate from the coordinator of the Study Centre from where you are seeking transfer regarding total number of assignments submitted. The Regional Director of the Regional Centre from where you are seeking the transfer will transfer all records to the Regional Centre where you seek transfer. The Regional Director will intimate you and the Registrar (SRD) about the transfer. The records are normally sent by Registered-post to guard against loss in the postal transit.

Re-Checking of Result

In IGNOU there is no provision for re-evaluation. Re-checking is done with reference to the grade/marks given in the Answer book and Award list. The request should be made on the prescribed form along with a draft of Rs. 750/- per course payable at IGNOU, New Delhi. If there is any mistake on the part of the university, re-checking fee paid by the candidate will be refunded. Application form for this purpose will normally be entertained within a period of 2 months of the declaration of result.

Prescribed form for the purpose is given in this Programme guide.

Issue of Duplicate Grade Card/Marksheet

A duplicate Grade Card is issued after a request is made on the prescribed form along with a draft of Rs.200/- to be paid in favour of IGNOU, New Delhi. The form for the purpose is given in this Programme Guide.

Re-admission

If you are not able to complete the programme in a maximum of 5 years. University has made a special provision for re-admission. The form and the guidelines are available in the Programme Guide. Kindly fill and submit it as per instructions.

Simultaneous Registration

A student is permitted to register for only one programme in the given academic session. You are, therefore, advised to seek admission to only one programme in the given academic session. Violation of this rule attracts cancellation of admission to all the programmes and forfeiture of the programme fees.

Migration Certificate

For Migration Certificate, requisition may be sent to the Regional Director alongwith the following documents:

- 1) Filled in Application Form (can be obtained from the Head Office or photocopy of the one' given in Programme Guide could be used.)
- 2) Attested' copy of the marksheet.
- 3) Fee-of Rs. 500/- in the form of demand draft drawn in favour of IGNOU payable at the city where Regional Centre is located.

Samples of various forms currently used in the University are provided in this Programme Guide. Whenever you need any of these please take a photocopy, fill it and send it to us.

CREDIT TRANSFER

Definitions

"Credit transfer" means allowing a student of another university to get admitted to IGNOU for completing any equivalent degree/diploma programme on the basis of credits obtained by him/her from that University. A student thus admitted need not appear in IGNOU examinations for- such courses which are found equivalent to and for which appropriate credits would be deemed to have been acquired for fulfilling the IGNOU requirements for award of a degree/diploma.

Eligibility

The credit transfer scheme is applicable only to those candidates who have not completed their degree from any other recognised University and yet willing to complete through IGNOU as per rules provided.

Modalities

- 1) Normally credit transfer will be applicable only from a diploma, bachelor's degree, master's degree to an equivalent diploma, bachelor's degree and a postgraduate degree.
- 2) Credit transfer will be permissible only in the case of students coming from institutions established by an Act of Parliament by an Act of State Legislature; or an institution "deemed like university" or an "institution of national importance" or institutions recognised by statutory bodies like AICTE, ICMR, ICAR, CSIR, etc.
- 3) Credit transfer can be done only on the basis of individual courses and not on the basis of year to year courses as done in conventional institutions.
- 4) In order to get a diploma/degree from IGNOU a student will be required to earn at least 50% credit from IGNOU. For example, a M.A. Student should earn at least 32 credits from IGNOU for an IGNOU degree.
- 5) The degree, certificate or the marks sheet thus given to the students will specifically indicate the credits earned in IGNOU and those obtained from other institution.

Rules and Regulations for Credit Transfer

- 1) Student who want to avail credit transfer shall get registered with IGNOU for the programmes they want to study.
- 2) The student have the choice to opt the electives of second year in the 1 st year of their studies.
- 3) The students by opting the courses in such a way to complete the balance credits can: reduce the period of study prescribed for the completion of the degree programme and thereby avail no payment of fees to the period not covered. The student availing credit transfer would be allowed to complete the programme provided they do not offer more than: 32 credits in a year.
- 4) IGNOU "Programmes" and "Courses" means "subjects" or "papers" respectively of conventional universities.
- 5) Students seeking credit transfer should apply directly to the Dy. Registrar (SED) Division, IGNOU, Maidan Garhi, New Delhi-110068, including a Demand Draft for Rs. 500/- per course drawn in the name of IGNOU and payable at New Delhi, attested copies of Marks sheet, attested copies of syllabus of such courses, covered by them. Such cases will be examined separately by the Equivalence Committee at the Headquarter of the university. This process will take a minimum period of three months from the date of receipt of such requests.

Refund of Fees

Fee once paid will not be refunded under any circumstances. Programme fee may however be refunded if admission is not offered by IGNOU for any reason.

Disputes on Admission and other University Matters

The place of jurisdiction for filing of a Suit if necessary will be only at New Delhi/Delhi.

How to Approach the University

During the course of your study you might require some additional information about rules and regulations. You must know whom to contact for a specific information. We are providing below. Some Useful Addresses.

9. SOME USEFUL ADDRESSES

- | | |
|---|--|
| 1) Examinations, examination centres, results, and other exam related matters. | Registrar (Student Evaluation Division)
IGNOU, Maidan Garhi, New Delhi-110 068 |
| 2) Non-receipt of study material, | Registrar, MPDD, IGNOU, New Delhi |
| 3) Change of course/programme, admissions, fees, scholarships and Change of Address | Regional Director of your respective region. |
| 4) Counselling and other problems relating to Study Centres | Assistant Director (Student Affairs),
Regional Services Division,
IGNOU, Maidan Garhi,
New Delhi - 110 068 |
| 5) Purchasing of Audio/Video Tapes | Marketing Unit, EMPC, IGNOU,
Maidan Garhi, New Delhi-110 068 |
| 6) Academic Matters | Programme Coordinator, M.A. Sociology,
School of Social Sciences, Block-F, IGNOU,
Maidan Garhi, New Delhi-110068 |

You are also advised to get in touch with the Co-ordinator of your Study Centre for timely information.

10. DETAILS OF M.A. SOCIOLOGY COURSES

A. Details of Core Courses

1. MSO-001: Sociological Theories and Concepts (Eight Credits)

The main aim of this course is to acquaint the students with both the fundamental and advanced sociological concepts and theories by way of introducing sociological theories through basic concepts. Here each of the concepts is initially clarified locating in a particular intellectual heritage. Thereafter the encounter of these concepts with parallel, at times contesting discourses are delineated. Several theoretical positions are roped in together to contextualise these concepts in understanding social realities. Here the main approach has been not only to provide an interpretative and historical understanding of a concept or a theory but also to explain the relevance of the concept in daily life. This course is presented in two books. The details of this course are as follows:

Book 1

Block 1 Approaching Sociological Theory

Unit 1 Social Theory and its Context

Unit 2 Concept and Theory

Unit 3 Theory and Paradigm

Unit 4 Social Construction of Reality

Block 2 Social Structure as a Sociological Concept

Unit 5 Concepts, Theories of Structure

Unit 6 Structure and Function

Unit 7 Structure, Function/ and Neo-functionalism

Block 3 Understanding Power

Unit 8 The Conceptual and Theoretical Issues of Power

Unit 9 Class and Legitimacy

Unit 10 Power: A Functionalist View

Unit 11 Power and Institutions

Unit 12 Power and Knowledge

Block 4 Theory of Capitalism

Unit 13 Evolution, Development and Function of Capitalism

Unit 14 Rationality, Work and Organisation

Unit 15 Entrepreneurship and Capitalism

Unit 16 Freedom and Liberty

Unit 17 Alienation

Book 2

Block 5 State and Society

Unit 18 Sovereignty

Unit 19 State and Power (as elaborated by Marx, Weber, Parsons and others)

- Unit 20 Citizenship
- Unit 21 Civil Society and Democracy
- Block 6 The Contemporary Issues of Ethnicity and Identity**
- Unit 22 Conceptualising Ethnicity
- Unit 23 Construction of Identity
- Unit 24 Boundaries and Boundary Maintenance
- Block 7 Theories of Social Stratification**
- Unit 25 Concepts of Difference and Inequality
- Unit 26 Class
- Unit 27 Gender
- Unit 28 Caste
- Block 8 Issues of Modernity**
- Unit 29 Theories of Modernity and Modernisation
- Unit 30 Tradition and Modernity
- Unit 31 Post Structuralism and Post Modernism

II. MSO-002: Research Methodologies and Methods (Eight Credits)

The aim of the course is to expose the learners to the fundamentals of research method techniques so that they understand the nature of social reality concerns in social research. It endeavours to provide the learners conceptual understanding of techniques of research (methods) along with the perspective or orientation (methodology) that governs research.

With the basic assumption that different methods and techniques are needed for different kinds of research themes, the first three Blocks (1 to 3) introduce philosophical roots of current methodologies in social research and sensitise its learners to critically too at them for obtaining conceptual clarity. The remaining Blocks deal with the study of: a) research methods as a way to understand social phenomena, b) tools and techniques to gather, organise and analyse the information collected. Among other pedagogic strategies the learners of this course would receive exposure to fieldwork for inculcating the spirit of inquiry through research. This course is divided into three Books. The details of this course are as follows:

Book 1

Block 1 Approaches to Understanding Social Reality

- Unit 1 Logic of Inquiry in Social Science Research
- Unit 2 Empiricism
- Unit 3 Diverse Logic of Theory Building
- Unit 4 Theoretical Analysis

Block 2 Philosophical Foundations of Social Research

- Unit 5 Issues of Epistemology
- Unit 6 Philosophy of Social Science
- Unit 7 Positivism and its Critique

Unit 8	Hermeneutics
Block 3	Contemporary Perspectives
Unit 9	Comparative Method
Unit 10	Feminist Approach
Unit 11	Participatory Method
Book 2	
Block 4	Types, Methods and Design of Research
Unit 12	Types of Research
Unit 13	Methods of Research
Unit 14	Elements of Research Design
Block 5	Quantitative Methods
Unit 15	Sampling Methods and Estimation of Sample Size
Unit 16	Measures of Central Tendency
Unit 17	Measures of Dispersion and Variability
Unit 18	Statistical Inference: Tests of Hypotheses
Unit 19	Correlation and Regression
Block 6	Survey Research
Unit 20	Survey Method
Unit 21	Survey Design
Unit 22	Survey Instrumentation
Unit 23	Survey Execution and Data Analysis
Book 3	
Block 7	Qualitative Research Methods and Techniques
Unit 24	Field Research I
Unit 25	Field Research II
Unit 26	Reliability, Validity and Triangulation
Unit 27	Qualitative Data Formatting and Processing
Unit 28	Writing Up Qualitative Data
Block 8	Data Analysis and Presentation of Research Findings
Unit 29	Using Internet Word Processor
Unit 30	Using SPSS for Data Analysis
Unit 31	Using SPSS in Report Writing
Unit 32	Tabulation and Graphic Presentation
Unit 33	Guide to Research Project Assignment

III. MSO-003: Sociology of Development (Eight Credits)

The main objective of this course is to develop a sociological understanding of the processes of development, to formulate a socio-historical critique of these processes and delineate alternatives as evolved through experiences. The relevance of conventional concepts and perspectives on development, emergence of alternative dimensions, concepts and practices are examined both in specific and generality. In the context of globalisation, paradigm shift in development strategy, the-emergence of civil society actors as development practitioners, resurgence of the grass root assertion for development processes have been widely examined both from the view points of planner, practitioners and the people at large. This course is arranged in two Books. The details of this course are as follows:

Book 1

Block 1 The Concepts of Development

Unit 1 Development and Progress: Economic and Social Dimensions

Unit 2 Change, Modernisation and Development -

Unit 3 Social, Human and Gender Development

Unit 4 Sustainable Development

Block 2 Perspectives on Development

Unit 5 Modernisation

Unit 6 Liberal Perspective of Development

Unit 7 Marxian Perspective of Development

Unit 8 Gandhian Perspective of Development

Block 3 Critics of Development

Unit 9 Dependency Theory of Underdevelopment

Unit 10 Social and Human Development

Unit 11 Gender Perspective on Development

Block 4 Approaches to Sustainable Development

Unit 12 Micro-Planning,

Unit 13 Ecology, Environment and Development

Unit 14 Ethno-development

Unit 15 Population and Development

Block 2

Block 5 Comparative Experience of Development

Unit 16 India

Unit 17 Canada

Unit 18 Zimbabwe

Unit 19 Brazil

Block 6 Globalisation

Unit 20 Economic, Social and Cultural Dimensions of Globalisation

Unit 21 Liberalisation and Structural Adjustment Programme

- Unit 22 Globalisation, Privatisation and Indigenous Knowledge
- Unit 23 WTO, GAIT, GATS: Capital-and Human Flows
- Block 7 Information and Communication Technologies**
- Unit 24 Dimensions of Knowledge Society: Access and Equity Issues
- Unit 25 Critique of the Knowledge Society
- Unit 26 Changing Roles of Media, ICT on Employment
- Block 8 Development, Displacement and Social Movements**
- Unit 17 Dam and Displacement
- Unit 28 Green Peace Movement
- Unit 29 Peoples' Science Movement
- Unit 30 Civil Society Movements and Grass-roots Initiatives

IV. MSO-004: Sociology in India (Eight Credits)

To a student of sociology in India, the broad socio-historical, economic and- political processes within which the growth of the discipline of sociology has taken place is of great relevance. This course aims to familiarise the students with the emergence and growth of sociology in India. The contributions made by various sociologists/social anthropologists to the understanding of different aspects of Indian social institutions (e.g. caste, class, status, power, tribes) and social processes viz., social movements, transformation, changes, urbanisation, industrialisation, globalisation etc. are explained in this course. This course is arranged in two Books. The major themes and sub themes of this course are as follows:

Book 1

Block 1 Emergence of Sociology in India

- Unit 1 Social Background of the Emergence of Sociology in India
- Unit 2 Emergence of the Discipline: Issues and Themes
- Unit 3 Village Studies in India

Block 2 Perspectives on Caste

- Unit 4 The Colonial Perspective
- Unit 5 Brahminical Perspective
- Unit 6 View From the Field
- Unit 7 Ambedkar and Lohia on Caste
- Unit 8 Census Perspective

Block 3 Perspective on Family, Marriage and Kinship

- Unit 9 The Household and the Family
- Unit 10 The Household as a Cooperative-Conflicting Unit
- Unit 11 Marriage and its Changing Patterns
- Unit 12 Descent and Alliance Approaches to the Study of Kinship in India
- Block 4 Perspective on Class, Caste and Gender

- Unit 13 Agrarian Classes and Categories
- Unit 14 The Working Class
- Unit 15 The Middle Class
- Unit 16 Gender, Caste and Class
- Block 2**
- Block 5 Perspective on Tribes in India**
- Unit 17 Tribe, Territory and Common Property Resources
- Unit 18 Tribe and Caste
- Unit 19 Verrier Elwin & G.S. Ghurey's Perspective on Tribes
- Unit 20 Social Differentiation among Tribes
- Block 6 Perspective on Religion**
- Unit 21 Religion and Politics
- Unit 22 Religion and Culture
- Unit 23 Cohesive and Divisive Dimensions of Religion
- Unit 24 Secularisation
- Block 7 Dynamics of Social Processes**
- Unit 25 Urbanisation
- Unit 26 Migration
- Unit 27 Industrialisation
- Unit 28 Globalisation
- Block 8 Perspective on Social Movements**
- Unit 29 Meaning and Dimensions of Social Movement
- Unit 30 Types of Social Movements
- Unit 31 Peasant Movements (Case Studies)
- Unit 32 New Social Movements

B. Details of Elective Courses

You are to select any four of the six courses in the second year. The details of these courses are as follows:

MSOE-001 Sociology of Education (Eight Credits)

As a key social institution, education influences the growth and development of the society and its various social processes. In turn education as a process and an institution has also been influenced by the micro and macro social processes. A sociological understanding of this Institution and the processes surrounding this institution needs to be made explicit to the distance learners at the postgraduate level. Against this backdrop the main objectives of this course are:

- to bring out the major interface between education and society.
- to analyse the process of education both from historical and comparative perspective.
- to develop an understanding of the structure, function and dynamics of the institution of

education from a sociological perspective.

- to inculcate a critical perspective to comprehend the role of education as an agent of social change and social development.
- To understand the various challenges encountered by education in recent years in the wake of contemporary development caused by fast transformation of the society, revolution in the ICT, globalisation, liberalisation, formation of WTO and GATS by the state, emergence of religious fundamentalism across the globe and such other happenings.

After successful completion of this course, we expect that students will be able to analyse the dynamics of education from sociological perspective, articulate their own critical perspective to understand education in their own societal context and be able to identify the challenges encountered by the institution of education both locally and globally. This course is arranged in two Books. The major themes and sub themes within these books to be covered in this course are as follows:

Book 1

Block 1 Perspectives and Theories on Education

Unit 1 The Concept of Education

Unit 2 Theoretical Approaches

Unit 3 Thinkers on Education-I

Unit 4 Thinkers on Education-II

Block 2 Pedagogy, Curriculum and Knowledge

Unit 5 Education, Knowledge and Power

Unit 6 Education, Nation-building, State and Ideology

Unit 7 Politics of Educational Curriculum

Block 3 Education, Social Processes and Institutions

Unit 8 Education and Socialization

Unit 9 Education and Social Change

Unit 10 Education and Social Mobility

Block 4 Education, Social and Human Development

Unit 11 Role of Education in Social and Human Development: Emerging Perspectives

Unit 12 Role of Education for Empowerment of the Marginalised

Unit 13 Education and Policy of Positive Discrimination and Affirmative Action

Book 2

Block 5 Educational Systems: Comparative Perspectives

Unit 14 Education, Pluralism and Multiculturalism

Unit 15 Education in SAARC Countries- Case Study

Unit 16 European/ American Countries- Case Study II

Block 6 Educational System in India

Unit 17 Education: Expansion and Growth

- Unit 18 Constitutional Provisions and Educational Policies
- Unit 19 Universilation of Primary Education
- Unit 20 Crises in Higher Education
- Block 7 Education, Glabolisation and Liberalisation**
- Unit 21 Expansion of Professional Education and Private Sector
- Unit 22 WTO, GATS, ICT and Higher education
- Unit 23 Education: Social Commitment vs. Commodification
- Block 8 Open Distance Learning: Emerging Facts**
- Unit 24 Social and Philosophical Foundations of ODL
- Unit 25 Critical Issues in ODL
- Unit 26 ODL: The Emerging Concerns

MSOE-002 Diaspora and Transnational Communities (Eight Credits)

Recent changes in the world economic and political order have generated large movements of people in almost every region. As migration has proliferated so too has the formation of diasporas or transnational communities, leading to increasing number of people with allegiances straddling their places of origin and their new homeland. The ambivalences can be seen in the Indian state's response to the identity status of their expatriates as well, as illustrated by the recent attempts to expand the ambit of NRIs. Apart from all these issues the very phenomena of global networks and interactions have spawned a new cultural landscape of hybridities, confluences and influences. This landscape is yet to be fully understood in all its dimensions. A beginning however has been made, as seen from the growth of literature on transnational studies.

Scholars of nationalism, international migration, ethnic relations, globalisation, as much as students of sociology, need new conceptual maps and fresh case studies and substantive field information to understand the growth of complex transnational identities. This elective course attempts to understand the many nuances of diasporas which is increasingly getting more complex as world interactive networks have expanded.

The course aims to elaborate various concepts and perspectives to understand the phenomena of diasporas and complex identities of transnational communities. It also offers analytical tools that would help students critically evaluate the complex nature of relationships between diasporas and their country of origins. This course is arranged in two Books. The major themes and sub themes of this course as arranged within these books are as follows:

Book 1

Block 1 Understanding Diaspora

- Unit 1 Conceptual Understanding of Diaspora and Transnational Communities
- Unit 2 Approaches to the Study of Diaspora
- Unit 3 Diasporic Communities of the World

Block 2 Journey of the Indian Diaspora

- Unit 4 Migration and Settlement of Indian Diaspora
- Unit 5 Indian Emigration During Colonial Period

Unit 6 Post Independence Patterns of Migration

Block 3 Profile of Indian Diaspora

Unit 7 Indians in the Caribbean

Unit 8 Indian Diaspora in Africa

Unit 9 Indian Diaspora in South and South East Asia

Unit 10 Indian Diaspora in Europe

Unit 11 Indian Diaspora in the New World: North America

Unit 12 Indians in Australia, New Zealand and Fiji

Unit 13 Indian Diaspora in West Asia

Book 2

Block 4 India and Indian Diaspora: Linkages and Policies

Unit 14 Immigration, Emigration Policies and its Implications.

Unit 15 Indian State and Diaspora

Unit 16 Socio-Cultural Linkages among Indian Diaspora

Unit 17 Indian Diaspora-Homeland Linkages

Unit 18 Indian Diaspora in Cyberspace

Block 5 India and Indian Diaspora : Images and Perceptions

Unit 19 Films

Unit 20 Indian Diasporic Writing

Unit 21 Popular Perception

Block 6 Identity, Nation - State and Transnational Communities

Unit 22 Identity, Nation - State and Diaspora

Unit 23 Sub-National Identities and Diaspora

Unit 24 Globalisation, Nationalism and Transnational Communities

MSOE-003 Sociology of Religion (Eight Credits)

Religion is an important aspect of every society. It is one of the oldest social institutions through which human collectivities are organised. It is an institution which has a wide range of influence and consequences touching many aspects of society - economy, polity, education gender etc. course begins with definitions and approaches, and discusses classical and contemporary theory of religion. This course also discusses four ethnographic texts on religion. The course then moves on to discuss religious pluralism, religion and social change and finally brings us to religious revivalism, as witnessed by new movements and cults. This course is arranged in two Books. The major themes and sub-themes covered in these books are as follows:

Book 1

Block 1 Definitions and Approaches

Unit 1 Sociological

Unit 2 Anthropological

- Unit 3 Historical
- Unit 4 Comparative and Psychological
- Block 2 Classical Theories**
- Unit 5 Marxian
- Unit 6 Functionalism
- Unit 7 Weber and the Question of Meaning
- Block 3 Ethnographic Studies of Religion**
- Unit 8 M. N. Srinivas: The Coorgs
- Unit 9 Evans-Pritchard: The Nuer
- Unit 10 T. N. Madan: Non-Renunciation
- Unit 11 Sudhir Kakar: Shamans, Mystics and Doctors
- Book 2**
- Block 4 Contemporary Theories**
- Unit 12 Peter Berger: Phenomenology of Religion
- Unit 13 Clifford Geertz: Cultural Analysis
- Unit 14 Levi-Strauss's on Totemism and Myth
- Block 5 Religious Pluralism**
- Unit 15 Sikhism
- Unit 16 Jainism and Buddhism
- Unit 17 Christianity
- Unit 18 Islam
- Unit 19 Hinduism
- Block 6 Religion Social Change**
- Unit 20 Secularisation and Secularism
- Unit 21 Communalism and Fundamentalism
- Block 7 Religious Revivalism: New Movements and Cults**
- Unit 22 Religious Conversion
- Unit 23 Transcendental Meditation
- Unit 24 Hare Krishna Movement
- Unit 25 Radhasoami Satsang
- Unit 26 Sai Baba Shirdi

MSOE-004 Urban Sociology (Eight Credits)

Urbanisation as an enduring social process is an outcome of human growth and civilisation. It is a social phenomenon with its own distinct manifestation and links with different other social processes. It has attracted the attention of the sociologists from the very inception of the discipline.

This course will help the learners to get a deep rooted knowledge about urban sociology, its growth and development through out the-world, as well as, in India. It will link their knowledge of Indian society with the serious issues being faced by urban India today, such as, deterioration of environment, development of slums, poverty' and increase ,of socio-economic disparities and its implication on society at large. Much focus has been accorded to issues of urban governance which includes local' self governments, NGOs, urban planning and role of media in this regard. This course is arranged in two Books. The course will have the following themes and sub themes in these books:

Book 1

Block 1 Concepts

Unit 1 What is Urban Sociology?

Unit 2 Urban Centres, Urbanisation and Urban Growth

Unit 3 City and Metropolis

Unit 4 Rural-Urban Continuum

Block 2 Urban Ecological Processes and Theories

Unit 5 Invasion, Succession, Concentration, Centralisation and Segregation

Unit 6 Models of Urban Growth: Concentric Zones, Sectors, Multiple Nuclei, Exploitative and Symbolic

Unit 7 Social Area Analysis and Recent Advances

Block 3 Evolution of Indian Urban Structure

Unit 8 Ancient, Medieval and Colonial Cities: Case Studies

Unit 9 Typologies of Cities

Unit 10 Temporal Classification of Ancient, Modern, Pre-Industrial and Industrial Cities

Unit 11 Functional Classification of Cities: Commercial, Administrative and Pilgrimage Towns

Unit 12 Trends and Pattern of Urbanisation

Block 4 Urban Sociology in India

Unit 13 Development of Urban Sociology

Unit 14 Urban Sociology in India

Book 2

Block 5 Urbanisation and It's Impact

Unit 15 Level, Trends and Patterns

Unit 16 Marriage, Family and Kinship

Unit 17 Traditional Neighbourhoods and Modern Cities

Unit 18 Urban Influences on Rural life

Block 6 City and Occupations: Comparative Perspectives (Case Studies)

Unit 19 Formal Sector

Unit 20 Urban Informal Sector

Unit 21 Changing Occupational Structure and Impact of Economic liberalisation

Block 7 Urban Issues in India

Unit 22 Poverty

Unit 23 Slums

Unit 24 Environment and Infrastructure

Block 8 Urban Governance

Unit 25 Local Self-Government and the emergence of Voluntary Organisations

Unit 26 Urban Planning

Unit 27 Media and Governance

Additional Electives for M.A. Sociology (MSO) -Students**MPS-003 INDIA: Democracy and Development (8 Credits)**

The broad objective of the course is to develop deep understanding of Indian democracy from a socio-historical perspective. It acquaints the students with the issues relating to globalization and challenges to the state and society. The course contains a mixture of theoretical and empirical issues and analyses changes in the social, economic, political institutions and the processes.

Block I

Unit 1 Legacy of National Movement with Reference to Development, Rights and Participation

Unit 2 Debates on Models of Development

Unit 3 Constitution and Social Transformation

Unit 4 Diversity and Pluralism

Unit 5 Inequality: Caste and Class

Unit 6 Political Economy of Development

Unit 7 Structure and Growth of Economy (Poverty, Surplus and Unevenness)

Unit 8 Legislature

Unit 9 Bureaucracy, Police and Army

Unit 10 Legal System and Judiciary

Unit 11 Federalism

Unit 12 Devolution of Powers and Local Self-Government

Unit 13 Political Parties and Participation

Unit 14 Workers and Peasants Movements

Unit 15 Media and Public Policy

Unit 16 Interest Groups and Policy Making

Unit 17 Identity Politics (Caste, Religion, Language and Ethnicity)

Unit 18 Civil Society: Social Movements, NGOs and Voluntary Action

Block II

- Unit 19 Human Development: Health, Education and Social Security
- Unit 20 Gender and Development
- Unit 21 Regional Imbalances
- Unit 22 Migration and Development
- Unit 23 Environment and Sustainable Development
- Unit 24 Economic Reforms and Globalisation
- Unit 25 Religious Politics
- Unit 26 Ethnicity and Nation - State
- Unit 27 Democracy and Development in India: An Assessment

MPA-016 Decentralisation and Local Governance (Eight Credits)

This course deals with meaning and significance and decentralisation and local governance. It throws light on the ecological factors and administrative dimensions of local governance. It also underlines the challenges to decentralised development and discusses the ways of meeting them through cooperation with the Central, state and local governments, Specific Purpose Agencies and the Civil Society Organisations. The types of local government – Urban and Rural, and contemporary issues and trends in local governance are also dealt with. The details of these courses are as follows:

- Unit 1 Concept, Evolution and Significance of Democratic Decentralisation
- Unit 2 Contextual Dimensions of Democratic Decentralisation-I: Political, Constitutional and Administrative
- Unit 3 Contextual Dimensions of Democratic Decentralisation-II: Social Economic and Geographical
- Unit 4 Understanding Decentralisation in Contemporary Settings
- Unit 5 Components of Decentralised Development-I: Empowerment
- Unit 6 Components of decentralised Development-II: Socio-Economic and Politico Administrative
- Unit 7 Components of Decentralised Development-III: Equal Distribution of Benefits of Development
- Unit 8 Partnership among Different Levels of Government-I: Union and State Unit Governments
- Unit 9 Partnership among Different Levels of Government-II: Local Authorities and Special Purpose Agencies
- Unit 10 Partnership of Local Government with Non-State Agencies/Actors
- Unit 11 Impact of Decentralised Development
- Unit 12 Evolution of Local Governance (Before 73rd and 74th Amendments)
- Unit 13 Features of 73rd and 74th Constitutional Amendments

- Unit 14 Organisational Structure of Rural Local Bodies
- Unit 15 Organisational Structure of Urban Local Bodies
- Unit 16 Intra-Local Government Relationship-I: Rural
- Unit 17 Intra-Local Government Relationship-II: Urban
- Unit 18 Development Planning (Nature and Scope)
- Unit 19 Micro Level Plans (Formulation and Implementation)
- Unit 20 Structural Reforms (Resources, Finances Powers and Functions)
- Unit 21 Capacity Building of Grassroots Functionaries
- Unit 22 Sustainable Development: Challenges to Decentralised Governance
- Unit 23 Decentralised Governance: The Road Ahead

***Please Note* : For Regional Centres and
Study Centres please visit IGNOU's
website www.ignou.ac.in**

10. SOME FORMS FOR YOUR USE

In this section we are enclosing the samples of some forms, which are useful to you. Whenever you have to correspond with the University, please get the photocopy of the relevant form, fill it carefully and send as per instructions therein. The detailed instructions for all these forms are provided in this programme guide in different sections. The following forms are enclosed.

- 1) Assignment Remittance-cum-Acknowledgement Card form
- 2) Change Medium of Study/Optional Courses
- 3) Application for Credit Transfer
- 4) Intimation of Non-receipt of Study Material/Assignments
- 5) Form for Provisional Certificate
- 6) Form for Re-evaluation of Answer Script
- 7) Form for Duplicate Grade Card/Marksheet
- 8) Form for Issue of Migration Certificate
- 9) Form for Issue of Duplicate Degree/Diploma Certificate
- 10) Form for Improvement in Division/Class
- 11) Form for Early Declaration Result
- 12) Obtaining Photocopy of Answer Scripts
- 13) Issuance of Official Transcripts

Enrolment No. : <input type="text"/>	Programme : <input type="text" value="M.A. Sociology"/>
Name : <input type="text"/>	Medium : <input type="text" value="English/Hindi"/>
Course Code : <input type="text"/>	For Office Use Only
S.No. Assignment No.	Sr. No. : <input type="text"/>
<input type="text"/>	Date of Receipt : <input type="text"/>
<input type="text"/>	Name of Evaluator : <input type="text"/>
<input type="text"/>	Date of Despatch to the Evaluator : <input type="text"/>
<input type="text"/>	Date of receipt from Evaluator : <input type="text"/>
Sig. of dealing Accountant	
Date : <input type="text"/>	

INDIRA GANDHI NATIONAL OPEN UNIVERSITY	
ASSIGNMENTS REMITTANCE-CUM-ACKNOWLEDGEMENT FORM	
Enrolment No. : <input type="text"/>	Programme : <input type="text" value="M.A. Sociology"/>
Name : <input type="text"/>	Medium : <input type="text" value="English/Hindi"/>
Course Code : <input type="text"/>	
S.No. Assignment No.	FOR OFFICE USE ONLY
<input type="text"/>	Sr. No. : <input type="text"/>
<input type="text"/>	Signature of the receiver
<input type="text"/>	Date : <input type="text"/>
Signature of the Student	Seal
Date : <input type="text"/>	

- Notes : 1. Submit this form to the coordinator of your study centre alongwith the assignment.
 2. When you submit the assignment by post, enclose a self-addressed stamped envelop along with this.

To
The Regional Director

Change of Medium: Rs. 350/- + Rs. 600/- for 4 credit and
Rs. 1200/- for 8 credit per course
Change of Courses: Rs. 600/- for 4 credit per course
Rs. 1200/- for more than 4 credit per course.
This is permitted within 30 days from receipt of first set
of course material

Sub.: 1. Change of Medium of Study
 2. Change of Courses of Study

Enrolment No.:

--	--	--	--	--	--	--	--	--	--

1. Change of Medium: From _____ to _____
2. Change of courses of study as per following details:

Title of the Course offered at the time of Registration	Medium	New Course to be offered	Medium

Fee Details: Demand draft is to be made in the name of IGNOU payable at the city of your Regional Centre.

Demand Draft No. _____ Dated _____

Amount Rs. _____ Drawn on _____

Signature:

Name _____

Address: _____

Phone &

Email _____

INSTRUCTIONS FOR SUBMISSION FOR APPLICATION FOR CREDIT TRANSFER

- 1) Read the instructions given in your Programme Guide carefully.
- 2) For M.A. Credit Transfer is allowed upto a maximum of 32 credits only.
- 3) Enclose the attested copies of the following alongwith the form :
 - Marks lists issued by the accredited Institute/University.
 - Syllabus of accredited Institute/University.
 - Prospectus issued by the accredited Institute/University.
- 4) Pay the credit transfer fee at the rate of Rs. 500/- per 8 credits or part thereof through a crossed Demand Draft in favour of 'India Gandhi National Open University' payable at New Delhi.
- 5) Submit the filled in Credit Transfer Form to the following address :

The Registrar (Student Registration Division)
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068

To
The Registrar,
MPDD, IGNOU
Maidan Garhi, New Delhi

Sub : Non-receipt of Study Material

Enrolement No.

--	--	--	--	--	--	--	--	--	--

Programme

--

Medium of Study

--

I have not received the study Materials in respect of the following :

Sl. No.	Course Code	Blocks
---------	-------------	--------

I have remitted all the dues towards the course fee and there is No change is my address given as follows :

Name and Address :

Signature :

.....

Date :

.....

.....

For Official Use

Date of despatch of study material to students



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Student Evaluation Division

Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR ISSUE OF PROVISIONAL CERTIFICATE

Enrolment No.

--	--	--	--	--	--	--	--	--

Programme Title

Regional Centre

Name

Father's Name

Month and year of last examination in which you have completed the Programme

Mailing Address

.....

.....

.....

(Please Enclose a copy of your complete grade card.)

Filled in Application Form should be sent to:

The Registrar (Student Evaluation Division)
IGNOU,
Maidan Garhi,
New Delhi-110068

Date

.....
Signature



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPT

Name :

Programme :

Enrolment No.

--	--	--	--	--	--	--	--	--

Address:.....
.....
.....

PIN :

--	--	--	--	--	--

Month and Year of the Exam :

Name of Exam Centre:

Centre Code :

Course, in which Re-evaluation is sought	COURSE CODE	TITLE OF THE COURSE

Fee detail:

(The fee for Re-evaluation of answer script is Rs. 750/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s): × Rs. 750/- = Total Amount:

Demand Draft No. Date:

Issuing Bank:

Date:

Signature of the student

(P.T.O)

RULES & REGULATION FOR RE-EVALUATION OF ANSWER SCRIPTS

- 1) The request for re-evaluation by the student must be made before 31st March for December TEE and 30th September for June TEE or within one month of declaration of results, whichever is later.
- 2) The date of declaration of result will be calculated from the date on which the result are placed on the IGNOU website.
- 3) After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.
- 4) The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also made available on the IGNOU website at www.ignou.ac.in. The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.
- 5) Re-evaluation is permissible in TEE only and not in the Project/Dissertation Practicals/Lab courses, Workshops, Assignments & Seminar etc.
- 6) On the top of the envelope containing the prescribed application form,

Please mention ‘**APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS**’

- 7) Application form must reach within the prescribed dates at the following address:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shilong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068**APPLICATION FORM FOR OBTAINING DUPLICATE GRADE CARD/
MARKSHEET**

Name

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Address

.....

.....

.....

Pin

--	--	--	--	--	--

Programme

Month and Year of the Exam.

Centre from where appeared at
last examination

Bank Draft / IPO No. Dated

for Rs. 200/- in favour of IGNOU, New Delhi

.....
Signature

Dated

Note : Fee for duplicate grade card Rs.200/-. The duplicate grade card/mark sheet will be sent by Registered post.

The filled in form with the requisite fee is to be sent to :

The Registrar (Student Evaluation Division)
Indira Gandhi National Open University
Maidan Garhi,
New Delhi-110 068



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(To be submitted at the concerned Regional Centre)

Application Form for Issue of Migration Certificate

(To be filled in by the Applicant – Before filling in the form, see instruction on reverse)

1. Name :
2. Father's/Husband's Name :
3. Address Pin
4. Particulars of last examination

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obtained

5. Name of the Regional Centre and Study Centre in which the Candidate is attached
.....
6. Name of the University to which the Candidate wants to migrate
.....

<p>Draft Details</p> <p>Amount Rs. _____ D.D. No. _____ Date _____</p> <p>Bank Name _____ Place of Issue _____</p>
--

(To be filled in by the Admissions Division)

1. The information furnished by Shri/Smt./Km. _____ is correct as per scholar register.
 2. He/She may be issued the Migration Certificate applied for _____
- Date _____ Dealing Assistant _____ Section Officer _____

I hereby declare that the information provided is correct to the best of my knowledge and I have paid all fee due to the University. In the event of any of the above information being found incorrect, the Certificate shall be liable to cancellation by the University.

Received the Migration Certificate No. _____ dated _____

Date: _____

Signature of the Applicant

INSTRUCTIONS

1. A fee of Rs. 500/- should be remitted by way of a Demand Draft drawn in favour of IGNOU and payable at concerned Regional Centre/City.
2. At the time of submission of the application for issue of Migration Certificate the student should attach xerox copy of consolidated Statement of Marks of Provisional Certificate issued by this University (duly attested) for verification.
3. Duplicate Migration Certificate can be issued on payment of Rs. 500/- only in case it has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non-judicial stamp paper of the value of Rs. 10/- to be sworn before a Magistrate on the following format.

“I, _____ Son/daughter/wife of _____
resident of _____ hereby
solemnly declare that the Migration Certificate No. _____ dated _____ issued
to me by the _____ to enable me to join _____
_____ University has been lost and I did not join any other University on the basis of the
same nor have I submitted the same for joining any other University. In case the lost Migration Certificate
is found, I shall deposit the same to the University”.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068
FORM OF APPLICATION FOR ISSUE OF A DUPLICATE COPY OF
UNIVERSITY DIPLOMA/DEGREE/CERTIFICATE

Note: For Instructions, please see reverse.

To
The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068

Sir,

I wish to have a duplicate copy of my Diploma/Degree/Certificate for the Programme _____ Examination for the following reasons:

The prescribed fee of Rs. 750/- is submitted herewith.

The required particulars are given below:

Name of Candidate (in Block Letters in English): _____
(in Hindi) : _____

Father's Name (in Block Letters): _____

Programme : Enrolment Number:

Examination Passed in Term End Examination - June/December, _____

Result: _____ Grade/Division _____

Name of the Study Centre : _____

Name of the Regional Centre : _____

& other particulars : _____

Full Permanent Address of student : _____

I solemnly declare that the particulars given above are correct to the best of my knowledge.

Yours faithfully.

Signature of the Student

Postal Address _____

Date: _____

I Certify that the above entires made by the applicant are correct.

Signature of Regional Director
With Stamp

**INSTRUCTIONS TO CANDIDATES FOR ISSUE OF DUPLICATE COPY OF
UNIVERSITY DEGREE/DIPLOMA/CERTIFICATE**

1. The form should be filled in duplicate legibly and signed by the candidate
2. The form should be submitted through the Regional Director of the concerned Regional Centre through which the candidate appeared at the said examination, and duplicate copy will be sent through the Regional Director concerned.
3. A duplicate copy of the Diploma, Degree or Certificate will be issued on submission of an affidavit signed by a First Class Magistrate together with an attested copy of the F.I.R. lodged with the nearest Police Station to this effect by the candidate on the grounds that either the original Diploma, Degree or Certificate has been irrecoverably lost destroyed or defaced and on payment of the fee prescribed.
4. In very special cases subsequent copies of the Diploma, Degree or Certificate may be issued for not more than four times, on submission of an affidavit signed and certified by a First Class Magistrate to the effect that the Diploma, Degree or Certificate issued previously by the University has been lost or destroyed, and on payment of the fee as prescribed for the issue of duplicate copy.

**FORM FOR AFFIDAVIT TO BE EXECUTED ON A NON-JUDICIAL STAMP
PAPER OF THE VALUE OF RS. 10/- BEFORE A FIRST CLASS MAGISTRATE**

I _____ Son/Daughter of Shri _____ resident of

_____ do hereby
solemnly declare that the original Degree Certificate dated _____ issued to me by the Director.
Student Evaluation Division, Indira Gandhi National Open University, Maidan Garhi-110068 on my
having passed the _____ examination in _____ under University
Enrolment No. _____ has been lost/destroyed.

I have filed an F.I.R. with _____ Police Station _____ and a
copy of the same duly attested by a Gazetted Officer/First Class Magistrate is appended hereto.

I also undertake that if my Original Diploma/Degree/Certificate which has been lost is put to any unfair
use by the person who may lay hands on it. I shall stand for the damages which may accrue from such
use.

Deponent

Signature _____
Address _____

Verification

Verified _____ this _____ day of _____ year that the contents of my
affidavit are true to the best of my knowledge.

Deponent

SWORN BEFORE ME

Signature _____

Designation _____

Office Seal _____

RULES & REGULATION FOR IMPROVEMENT IN DIVISION/CLASS

1. The improvement of marks/grades is applicable only for the Bachelor's/Master's Degree Programmes, who have completed the programme. The eligibility is as under:-
 - a) The students of Bachelor's/Master's Degree Programmes who fall short of 2% marks to secure 2nd and 1st division.
 - b) The students of Master's Degree Programmes only, who fall short of 2% marks to secure overall 55% marks.
2. Only one opportunity will be given to improve the marks/grade.
3. The improvement is permissible only in theory papers. No improvement is permissible in Practicals/Lab courses, Projects, Workshops and Assignments etc.
4. Under the Provision of improvement, a maximum of 25% of the maximum credits required for successful completion of a programme shall be permitted.
5. Students wishing to improve the marks will have to apply within six months from the date of issue of final statement of marks/grade card to them, subject to the condition that their registration for the programme/course being applied for improvement, is valid till the next term-end examination in which they wish to appear for improvement.
6. No student will be permitted to improve if maximum duration to complete the programme, including the re-admission period, has expired.
7. After appearing in the examination for improvement, better of the two examinations, i.e. marks/grade already awarded and the marks/grade secured in the improvement examination will be considered.
8. In case of improvement, the month and year of completion of the programme will be changed to the Term-end examination, in which students appeared for improvement.
9. Students will be permitted for improvement of marks/grades provided the examination for the particular course, in which they wish to improve, is being conducted by the University at that time.
10. On the top of the envelope containing the prescribed application form, **Please mention "APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS.**
11. Application form must reach within the prescribed dates at the following address:-

**The Registrar,
Student Evaluation Division,
Indira Gandhi National Open University,
Maidan Garhi,
New Delhi-110068**

RULES & REGULATIONS FOR EARLY DECLARATION OF RESULTS

1. Request for early declaration of results will be entertained for final semester/year or maximum of 4 backlog courses only, subject to the following conditions:-
 - i) The student has been selected for higher study/employment and statement of marks/grade card is required to be produced to the institute by a particular date, which is before the prescribed dates of declaration of the University's results.
 - ii) The student has completed all the other prescribed components except the term-end examination of the courses, for which early evaluation has been sought.
2. Application for early declaration, for the reasons such as to apply for recruitment/higher study/post and promotion purpose etc. will not be entertained.
3. Application without enclosing documentary evidence specifying the reason for early declaration will not be entertained.
4. Application form must reach at the following address before the date of the examination for the course (s) for which early evaluation is sought:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Veperiy Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2 nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1 st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shilong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4 th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

APPLICATION FORM FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

Prescribed dates for submission of form:- 1st March to 15th April for June Term-end Exam.

1st September to 15th October for December Term- end Exam.

1. Name

2. Programme:

Enrolment No:

3. Address:
.....
..... Pin Code

4. Detail of the course(s), for which photocopy of the answer script(s) is/are required:

a) Term-end examination: June/December

b) Exam Centre Code:

c) Exam Centre Address:

d) Course(s):

5. Fee details:

(The fee for this purpose is Rs. 100/- per course, which is to be paid through demand draft drawn in favour of IGNOU & payable at the City of Evaluation Centre)

No. of Course(s): X Rs. 100/- = Total Amount:

Demand Draft No.: Date:

Issuing Bank:

6. Self attested photocopy of the Identity Card : Attached/Not attached
issued by the University

UNDERTAKING

I hereby undertake that the answer script(s), for which photocopy(ies), applied for, belongs to me. For this purpose, I am enclosing self attested photocopy of my Identity Card issued by the University. In case, my statement is found false, the University may take action against me as deemed fit.

Date:

Signature

Place:

Name:

P.T.O.

RULES & REGULATIONS FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

1. Photocopy(ies) of the answer script(s) shall be provided to the students from December-2008 term-end examination (TEE), onwards.
2. The fee for photocopy of the answer script shall be Rs. 100/- (Rupees One Hundred Only) per course. Fee shall be paid in the form of a Demand Draft drawn in favour of IGNOU and payable at New Delhi.
3. Application form without self attested photocopy of the Identity Card of the student will not be entertained.
4. Student's application form for photocopy(ies) of the answer script(s) shall reach the Concerned Authority (as mentioned below in the last para) alongwith the prescribed fee within 45 days from the date of declaration of results. The date of receipt of application for June term-end examination shall be by 15th October and for December term-end examination by 15th April or within 45 days from the date of declaration of result on the University's website, whichever your later.
5. The students, who find that any portion of the answer was not evaluated or any totaling error is noticed, may point out the same and submit their representation alongwith a copy of the answer script supplied to them within 15 days. No other query regarding evaluation of answer script shall be entertained.
6. The students, who intend to apply for photocopy(ies) of the answer script(s) may simultaneously apply for re-evaluation, if they so desire. The last date for submission of application for re-evaluation will not be extended to facilitate them to point out discrepancy in the evaluation.
7. The application form duly filled-in may be sent to the following address except CPE & DPE programmes:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2 nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1 st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shilong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4 th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

- 8) For the photocopy (ies) of the answer script(s) of CPE & DPE programmes, the application form may be sent to the Regional Centre concerned.



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
STUDENT EVALUATION DIVISION**

APPLICATION FORM FOR ISSUE OF OFFICIAL TRANSCRIPT

1. Name :

2. Programme:

Enrolment No:

--	--	--	--	--	--	--	--	--	--

3. Address:

.....

..... Pin

--	--	--	--	--	--

4. Purpose for which:
transcript is required

5. Fees detail:

Fees for the official transcript:-

Rs. 200/- per transcript, if to be sent to the student/Institute in India.

Rs. 400/- per transcript, if required to be sent to the Institute outside India by the University.

(The requisite fee is required to be paid through demand draft drawn in favour of 'IGNOU' & payable at 'New Delhi')

No. of transcript(s): X Rs. 200/ Rs. 400/- = Total Amount: Rs.....required

Demand Draft No.:

Date:

Issuing Bank:

6. Whether the transcripts to be mailed by the University: Yes/No (please tick)

7. Name & address of the University/Institute/Employer in capital letters to whom transcript is required to be sent (attached a separate list, if required)

.....

.....

.....

Date:.....

(Signature of the student)

The filled in form with the requisite fees is to be sent to:-

**The Registrar,
Student Evaluation Division,
Indira Gandhi National Open University,
Maidan Garhi,
New Delhi-110068.**

Note: The students are required to enclose same number of legible photocopies of both sides of the statement of marks/grade card issued to them, as the number of transcripts required.

11. PROGRAMMES OFFERED BY THE SCHOOL OF SOCIAL SCIENCES

S. N.	Name of the Programme	Programme Code	Eligibility	Minimum age on 1st Jan. of the Academic year	Duration in years		Programme Fee*	Medium of Instruction	Future Prospects
					Min.	Max.			
1.	Doctor of Philosophy (History, Pol. Science, Economics, Sociology, Public Admn., Library & Information Sciences)	Ph.D.	An M.Phil. degree and a Post-Graduate degree in a relevant discipline with minimum 55 per cent marks (50 per cent marks for SC/ST/PH candidates) or an equivalent grade from a University or a recognized institution of higher training; OR Master's degree in a relevant discipline with minimum 55 per cent marks (50 per cent marks for SC/ST/PH candidates) or an equivalent grade from a University or a recognized institution of higher learning and five years of teaching/industry/administration/ professional experience at senior level	No Bar	2 yrs	5 yrs	Rs.7000/-	English & Hindi	Teaching and Research in Institutions of higher learning, Universities and research institutes
2.	M.Phil programmes in Economics under face to face mode.	REC	Same	No Bar	1 1/2 yrs	4 yrs	Rs. 10,500/	English	Teaching, Research and Professional Economist
3.	M.A. Public Policy	MPP	For IAS probationers only.	-	-	-	-	-	-
4.	Master in Library and Information Science	MLIS	i) BLIS Degree from any recognized University or its equivalent. ii) Weightage will be given to the candidates having working experience in Libraries, information centres and other related organizations	No Bar	1 yr.	4 yrs.	Rs. 11000/-	English	To prepare professionals of different levels to take up employment in libraries and Information Centres in the - Govt. Departments, Universities & other Academic Institutions - Public Libraries, - Public Sector Undertakings, - Corporate Bodies, News & Advertising Agencies, Consultancy Information Broker
5.	Master of Arts (Political Science)	MPS	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Teaching and Research in Political Science
6.	Master of Arts (History)	MAH	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Research and Teaching in History and job opportunities in museums, archives, archaeological Institutions
7.	Master of Arts (Psychology)	MAPC	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 8000/- (1 st Year) Rs. 7800/- (2 nd Year)	English	1. Clinical Psychogist 2. Counselors 3. Human Resource Department 4. Teachings & Research

8.	Master of Arts (Economics)	MEC	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 7400/- (1 st Year) Rs. 7200/- (2 nd Year)	English & Hindi	Research and Teaching in Economics
9.	Master of Arts (Public Admn)	MPA	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Research and Teaching in Public Administration
10.	Master of Arts (Sociology)	MSO	Bachelor's Degree or a higher degree in any discipline from a recognized University	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	Research and Teaching in Sociology
11.	Bachelor Preparatory Programme	BPP#	No formal qualification	No bar	2 yrs	5 yrs	Rs. 1400/-	English & Hindi	After completing BPP one may go for graduation/ BSW/BTS
12.	Bachelor of Arts	BA	10+2 or its equivalent or BPP from IGNOU	No bar	3 yrs	6 yrs	Rs. 2600/- (1 st Year) Rs. 2400/- (2 nd Year) Rs. 2400/- (3 rd Year)	English & Hindi	After completing BA one can go for Masters level programme in any institution of higher learning or B.Lib. or MA available in any discipline in IGNOU. Besides one can also go for a large number of Post Graduate Diploma Programme offered by the University.
13.	Bachelor of Arts (Psychology)	BAPC	10+2 or its equivalent or BPP from IGNOU	No bar	3 yrs	6 yrs	Rs. 7000/-	English	After completing BA one can go for Masters level programmes
14.	Bachelor in Library and Information Science	BLIS	i) Second Class Bachelor's Degree with 50% marks. OR ii) Bachelor's Degree with Diploma in Library Science. OR iii) Bachelor's Degree with two years of working experience in a Library and Information Centre. OR iv) Bachelor's Degree in a Professional area such as Engineering, Pharmacy, Law etc.	No bar	1 yr	4 yrs	Rs. 6200/-	English & Hindi	To prepare library professionals of different levels to take up employment in libraries and Information centres in the: - Govt. Departments - Universities & Other Academic Institutions - Public Libraries - Public Sector Undertakings - Corporate Bodies - News & Advertising Agencies
15.	Post Graduate Diploma in Library Automation and Networking	PGDLAN	Bachelor's Degree in Library and Information Science	No bar	1 yrs	4 yrs	Rs.18200/-	English & Hindi	This programme provides sufficient exposure and handsome experience on developing automated systems and providing the services in new form using ICT.
16.	Post Graduate Diploma in Disaster Management	PGDDM	Graduate in any discipline	No bar	1 yrs	4 yrs	Rs. 6200/-	English & Hindi	Useful for PSU, Rural Dev. Functionaries and Social & Env. Workers.
17.	Post Graduate Diploma in Mental Health	PGDMH	Post Graduate Degree in Psychology/Social Work/Nursing or All medical graduate (Allopathy/ Homeopathy/ Ayurvedic/Unani/ Siddha)	No bar	1 yrs	4 yrs	Rs. 9000/-	English	This programme aims at providing sound base in the field of mental health. It is a capacity building programme to train the physical and mental health personnel to address the mental health requirements of people in view of the shortage of mental health personnel in India.

18.	Certificate in Disaster CDM Disaster Management	CDM	10+2 or its equivalent	No bar	6 mon ths.	2 yrs	Rs. 2600/-	English & Hindi	Aims at providing knowledge to the learners in the areas of disaster preparedness, prevention, mitigation, relief, reconstruction and rehabilitation
19.	Certificate in Environmental Studies	CES	BPP from IGNOU or 10+2 or its equivalent	No bar	6 mon ths.	2 yrs	Rs. 2600/-	English & Hindi	Environmental Studies is one of the fastest growing areas that cater to current issues of social and economic concern. Recent upsurge in academic interest in the issues of development and environmental conservation provide the raison d'etre for this course.
20.	Master in Anthropology	MAAN	Graduate in any discipline	No bar	2 yrs	5 yrs	Rs. 8600/- (1 st Year) Rs. 8400/- (2 nd Year)	English	This programme aims to develop professional competence in the light of perceivable need for trained anthropologists in academic and research, institutes, NGOs, government organisations and applied sciences.
21.	Master of Arts (Gandhi and Peace Studies)	MGPS	Graduate in any discipline	No bar	2 yrs	5 yrs	Rs. 5600/- (1 st Year) Rs. 5400/- (2 nd Year)	English & Hindi	This programme aims to provide an in-depth knowledge in the area of Peace and Conflict Resolution and enable the learners to specialize in Gandhian philosophy and thinking in peace studies, political theory and critical philosophical traditions.
22.	Post Graduate Diploma in Gandhi and Peace Studies	PGDGPS	Graduate in any discipline	No bar	1 year	3 yrs	Rs. 4400/-	English & Hindi	To impart knowledge particularly young people on the thoughts and ideas of Gandhi on Economics, social, political development and environment also to train in peace making and conflict resolution in real life situations.
23.	Post Graduate Certificate in Gandhi and Peace Studies	PGCGPS	Graduate in any discipline	No bar	6 months	2 yrs	Rs. 2600/-	English & Hindi	To promote the Gandhian vision of peace and non-violent activism and to understand Gandhi's concept of World Order for Global Peace and Security.

* For may be revised from time to time by the University

This programme is meant for those students who have not passed 10+2 and wish to do BA/B.Com. After successfully completing this programme students are admitted in B.A./ B.Com. and a number of other diploma/ certificate programmes.

@ Programme offered by the School of Social Sciences are also useful to the students of the formal system. There is no bar on learners of the formal system in joining these programmes even while pursuing regular College and University Courses.

13. PROGRAMMES OFFERED BY THE FACULTY OF SOCIOLOGY

S. N.	Name of the Programme	Programme Code	Eligibility	Duration in years		Programme Fee*	Medium of Instruction
				Min.	Max.		
1.	Doctor of Philosophy	Ph.D.	An M.Phil. Degree and a Post-Graduate Degree in a relevant discipline with 55% marks (55% marks in of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's Degree in a relevant discipline with 55% marks or an equivalent grade (50% marks for SC/ST/P) from a recognised University or institution of higher learning having 5 years of teaching/industry//administration/ professional experience at senior level and having demonstrable contribution in it.	2 yrs	5 yrs	Rs.7000/- per year + Rs.7000/- for Couse work	English & Hindi
2.	Master of Philosophy	M.Phil	Post-Graduate degree in a relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognized institution of higher learning.	18 months	4 yrs	Rs. 10500/-	English & Hindi
3.	Master of Arts (Sociology)	M.SO	Bachelor's Degree or a higher degree in any discipline from a recognized University	2 yrs	5 yrs	I year Rs. 4500/- II year Rs. 4500/-	English & Hindi
4.	Bachelor of Arts General and Major in Sociology, Science, Public Administration	BA	10+2 or its equivalent or BPP from IGNOU	3 yrs	5 yrs	I year Rs. 2000/- II year Rs. 2000/- III year Rs. 2000/-	English & Hindi
5.	Diploma in Women Empowerment Development Jointly with SOGDS	DWED	10+2 or Non 10+2 with two years of working experience.	1 year	4 yrs	Rs. 3000/-	English & Hindi

Information for Statistical Purpose, Students are required to fill-up this Annexure Compulsorily

1. Name of Student :

2. Enrolment No.

3. Programme Code:

4. Category: (Cross (×) the appropriate Box only)

General SC ST OBC

5. Whether Kashmiri Migrant: (Cross (×) if applicable):

6. Whether Physically handicapped: (Cross (×) if applicable)

7. Whether minority: (Cross (×) if applicable)

8. Social Status: (Cross (×) if applicable Box only)

Ex-serviceman War-widow Not applicable

9. Employment Status : (Cross (×) if applicable Box only)

Unemployed Employed IGNOU Employee KVS Employee

10. Religion : (Cross (×) if applicable Box only)

Hindu Muslim Christian Sikh Jain Buddhist Parsi Jews Others

(please specify _____)

11. Details of Scholarship being received, if any.

(a) Amount (Annually)

Rs.

(b) Govt./Deptt.

(c) Family income (yearly)

Rs.

IGNOU POLICY FOR PREVENTION, PROHIBITION AND PUNISHMENT OF SEXUAL HARASSMENT OF WOMEN AT THE WORKPLACE

IGNOU has adopted a policy for the prevention, prohibition and punishment of sexual harassment of women at workplace in compliance to the directive of Hon'ble Supreme Court of India.

Information on this policy, rules and procedures can be accessed from the IGNOU website www.ignou.ac.in. Any incident of sexual harassment may be reported to the Regional Director of the Regional Centre, you are attached to or to any of the persons whose contact details are given in the following table.

I. IGNOU REGIONAL SERVICES DIVISION COMMITTEE AGAINST SEXUAL HARASSMENT (RSDCASH)

1	Dr. Bini Toms, RSD, Chairperson RSDCASH	29572407/2505	isdcash@ignou.ac.in
2	Dr. G. Mythili, Dy. Director, STRIDE	29572604	gmythili@ignou.ac.in
3	Ms. Azra Arshad, Maintenance, Engineer EMPC	29573261 29532164	aarshad@ignou.ac.in
4	Ms. Neeru Sayal, EA, RSD	29572417	neerusayal15@gmail.com
5	Dr. Radhika Menon, Asst. Professor, Mata Sundari College (Delhi University)		

II. IGNOU COMMITTEE AGAINST SEXUAL HARASSMENT (ICASH)

1	Prof. Uma Medury, Professor, SOSS, Chairperson ICASH	29572741	cash@ignou.ac.in
2	Dr. Gurmeet Kaur, Associate Professor, SOL	29572984	gurmeetkaur@ignou.ac.in
3	Dr. Neera Singh, Associate Professor, SOH	29572790	neerasingh@ignou.ac.in
4	Dr. Rakhi Sharma, Director, SOET	29572923	rakhisharma@ignou.ac.in
5	Ms. Renu Katyay, AR, SOA	29572977	renu@ignou.ac.in
6	Mr. P.T. Raveendran, AR, F & A	29571211	ptraveendran@ignou.ac.in
7	Ms. Rashmi Sarpal, PS, SOSS	29572702	rashmisarpal@ignou.ac.in
8	Ms. Parineeta, Assistant, SOTHSM	29571751/1758	parinita@ignou.ac.in
9	Dr. Neeraja Singh, Associate Professor (in History), Satyawati College, DU, New Delhi		
10	Dr. Bani Bora, Social & Development Research and Action Group) SADRAG, Noida (U.P.)		
11	Ms. Swati Pal-Ph. D. in Chemistry		

III. IGNOU APEX COMMITTEE AGAINST SEXUAL HARASSMENT (ACASH)

1	Prof. Anju Sehgal Gupta, Professor, SOH Chairperson ACASH	29532054	asgupta@ignou.ac.in
2	Ms. Kailash Saluja, AR, MPDD	29572006/2030	kailashsaluja@ignou.ac.in
3	Ms. Gazala Parveen, Prod. Asst. EMPC	29573366	ghazala.syed.mail@gmail.com
4	Prof. Jyantika Dutta, Lady Irwin College		

Regional Centre Committee against Sexual Harassment (RCCASH) has been constituted at each Regional Centre.

For Complaints please write to:

Address at IGNOU (Hqrs.):

Chairperson, RSDCASH, Regional Services Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110 068

Email: rsdcash@ignou.ac.in

OR

Address at your Regional Centre:

Chairperson, Regional Centre Committee against Sexual Harassment (RCCASH) (Address of your Regional Centre).

Kind Attention: All Past and Present Students of IGNOU! Now you rank our Performance...

Dear Student,

As the largest distance education institution in the world. We have always endeavoured to imbibe values and skills for the development of knowledge and competencies. And it is our belief that you as the former or present student are the best person to judge how far we have succeeded in our efforts. To gain your invaluable impression, we present here a short questionnaire. All you have to do is fill it and mail it back to us. You can also fill this questionnaire online by logging on to www.ignou.ac.in. Your invaluable inputs shall guide us towards a direction where we shall improve our services and evolve more student-friendly study programmes.

Vice-Chancellor, IGNOU.

Enrolment No. Name

Gender : M F

Age Group : Below 30 31-40 41-50 Above 51

Programme of Study

Year of Enrolment Year of Completion

Regional Centre State Study Centre

Please Indicate your satisfaction level by putting a tick mark on your choice.

Serial No.	Questions	Very Satisfied	Satisfied	Average	Dissatisfied	Very Dissatisfied
1.	Concepts are clearly explained in the printed learning material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	The learning materials were received in time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Supplementary study material (like video/audio) available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Academic counsellors explain the concepts clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	The counselling sessions were interactive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Changes in the counselling schedule were communicated to you on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Examination procedures were clearly given to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Personnel in the study centres are helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Academic counselling sessions are well organised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Guidance from the Programme Coordinators and Teachers from the School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Assignments are returned in time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Feedback on the assignments helped in clarifying the concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Project proposals are clearly marked and discussed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Studying in this programme provided the knowledge of the subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Results and grade card of the examination were provided on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Overall, I am satisfied with the programme	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

After filling cut out this questionnaire and mail it to:

Programme Coordinators, Discipline of Psychology, Block-F, School of Social Sciences,
 IGNOU, Maidan Garhi, New Delhi-110 068

FACULTY OF SOCIOLOGY

Prof. Debal K. Singharoy,





Professor

Prof. Debal K. Singha Roy, M.A., M.Phil., Ph.D. is Professor of Sociology, and has been with the Sociology faculty since 1989. He is a recipient of the Australian Government Endeavour Fellowship, 2010; was a Commonwealth Fellow and Visiting Professor of Sociology of Social Movements, United Kingdom, 2006-2007; Fellow, Alternative Development Studies Programme, Netherlands, 2003; Visiting Research Fellow in the University of Alberta, Canada, 2001; and a visiting scholar in the La Maison des Sciences de l'Homme, Paris, 1999 and 2007. He has designed course for the Athabasca University, Canada, for the online Masters Programme in Integrated Studies. He has extensively researched in the areas of Social Movements, Agrarian Studies, Social Development, Marginalisation and Social Exclusion, Sociology of Distance Education and Knowledge Society.

Some of his widely-acclaimed publications include 'Knowledge Society in India', Cambridge University Press, New Delhi (2014) 'Peasant Movements in Post Colonial India: Dynamics of Mobilisation and Identity', (Sage Publication 2004); 'Social Development and the Empowerment of the Marginalised Perspectives and Strategies' (ed) (Sage Publication, New Delhi, 2002); 'Woman, New Technology and Development' (Manohar Publication, 1995); 'Woman in Peasant Movements: Tebhaga, Naxalite and After' (Manohar Publication, 1992); 'Social Movements: A Course Guide' (Athabasca University, Canada, 2006), and 'Dissenting Voices and Transformative Actions: Social Movements in Globalizing World' (ed) (Manohar Publication, New Delhi, 2010), Surviving Against Odds: The Marginalized in a Globalizing World, Manohar Publication, New Delhi, 2010. Interrogating Social Development (ed) Manohar Publication, New Delhi, 2010. He has also published several research papers in nationally- and internationally-reputed journals, and has contributed special papers entitled 'Social Movements in India' and 'Peasant Movements' in the Black-Well Encyclopaedia & Social and Political Movements, New York. His recent work is on contested identities.

In IGNOU he coordinates the Ph.D. Programme in Sociology, Ph.D. Programme in Women Studies (jointly), M.A. Programme in Sociology (jointly), Certificate Programme in Women's Empowerment and Development, and Diploma Programme in Women's Empowerment and Development (jointly).

 29536874, 29572718

 2953687

 Email: debal_singharoy@yahoo.co.in, dksingharoy@ignou.ac.in

Prof. Tribhuwan Kapur



Professor

Prof. TribhuwanKapur was awarded his doctorate in Sociology in 1983 for his work on the religion and ritual of rural India. Since 1977 he has published 10 books on Sociology and his most recent book is 'Tobbit's World', which explores the sociology and psychology of success. Professor Kapur is currently researching and exploring the relationship between Sociology and Literature, and their interface with Social Philosophy.

☎ +91-11-29534715, 29572711

✉ Email: tksociology@yahoo.com

Prof. Nita Mathur



Professor

Dr. Nita Mathur is Professor in the Faculty of Sociology. She has pursued research in the areas of consumer culture, modernity, the middle class and Folklore and Performance Studies. She has been a visiting scholar at the FondationMaison des Sciences de l'Homme (Paris) and visiting faculty for Post-Graduate classes in Architectural Conservation at the School of Planning and Architecture and Post- Graduate classes in Environment and Communication at the School of Environment Studies, University of Delhi. She is the author of *Cultural Rhythms in Emotions, Narratives and Dance*, *Santhal Worldview* (edited), *Consumer Culture, Modernity and Identity* (edited) and research articles in national and international journals.

☎ 29572720

✉ nitamathur@ignou.ac.in

Dr. Archana Singh



Associate Professor

Dr. Archana Singh is an Associate Professor in the Faculty of Sociology. She did her Masters, M.Phil and Ph.D from the JawaharlalNehruUniversity, New Delhi. Dr. Singh worked during her M.Phil on intellectual contributions of eminent Social Anthropologist D.N. Majumdar and published a series of articles in noted journals and edited monographs. She wrote her Doctoral thesis on Social Mobility and the emerging Class Structure in India.

Dr. Singh has contributed to Under-Graduate, Post-Graduate and M.Phil Programmes in IGNOU. She has coordinated various courses/blocks in Post-Graduate and Under-Graduate Programmes. Besides, she has written several units for both Graduate and Post-Graduate courses and written for the Bachelor's Preparatory Courses in Sociology and the Foundation Courses.

She has contributed paper on "Middle Class in India" for the ICSSR Trend Report, Research Surveys and Explorations INDIAN SOCIOLOGY, Vol.1, Emerging Concepts, Structure and Change edited by Yogendra Singh, Oxford University Press. She is working on her manuscript on Profile of an Anthropologist: Revisiting D.N Majumdar.

Currently, her area of interest is Consumption and Middle Class in India and Urban Sociology.

☎ 29533845, 29572705

✉ archanas20@hotmail.com

Dr. Rabindra Kumar



Associate Professor

Dr. Rabindra Kumar is an Associate Professor in Sociology. He did his M.A, M.Phil, Ph.D. from JNU, New Delhi. He has written books entitled Dalit Exclusion and Subordination (2013). Impact of Rural Development on Scheduled Castes, and a booklet Impact of SCP and the Development of SCs of Orissa, 2008 (in Oriya). Two monographs on Dalit (Ganda and Gohka) and six reports for Ambedkar Chair, NISWASS, Bhubaneswar, IGSSS (Indo-Global Social Service Society), CASA (Church's Auxiliary for Social Action), Centre for World Solidarity and World Vision. He has written a number of articles in Journals on concept of Dalit, OBCs (Other Backward Classes), Atrocities on Dalits, Dalit women, Dalit and Tribal children Planning, survival, protection and development, systematic exclusion of Dalits and Dalit movements. He has presented research papers in various National and International conferences. In IGNOU he coordinates research Programme (M.Phil/Ph.D.), Design and Development of Certificate Programme on Life and Thought of B.R. Ambedkar and Project coordinator of ICSSR sponsored Project the Post Liberalization of Rural Transformation.

His areas of specialization are Indian Society, Social Development, Social Exclusion, Dalit Studies and Rural Sociology.

☎ 011-29572742

✉ rabindra@ignou.ac.in, rabindrakumar2@gmail.com

Dr. Kiranmayi Bhushi



Associate Professor

Dr. Kiranmayi Bhushi is an Associate Professor in the Faculty of Sociology. As a faculty member in the distance and open learning system, she has designed edited and coordinated programmes and courses. She is working extensively with various institutions and academic organisations drawing on their expertise. She was also involved in initiatives in Extension Education and Community Development. As part of these initiatives, she developed innovative teaching, learning and evaluative techniques and methods. Apart from this involvement with IGNOU, she has had a brief stint of teaching experience at Columbia College, Chicago, and Ambedkar University, Delhi and Ca Foscari, Venice as a Visiting Faculty.

She has done her Ph.D from JNU, her current research interests are in the area of Food studies, Indian Diaspora and popular culture.

☎ +91-11-29533845, 29572709

✉ kiran.bhushi@gmail.com

Dr. R. Vashum



Associate Professor

Dr. R.Vashum did his M.Sc & Ph.D in Social Anthropology from the University of Delhi. His major publications are: Nagas' Right to Self-Determination: An Anthropological-Historical Perspective, 2000; Indo-Naga Conflict: Problems and Resolution, 2001, co-ed, State and Development and Identity in South Asia; A Search for Alternative Paradigms; and Extraordinary Laws in India: A Research for understanding Legislations endangering Civil Liberties. He has over 40 papers and articles published in reputed journals and periodicals and over 20 books reviews. His area of interest include social change, social stratification, ethnicity and identity, social movements, human/collective rights, development, tribal and marginalized societies. He was a Junior Fellow in the Indian Social Institute, New Delhi. He is also a visiting fellow in Developing Countries Research Centre, University of Delhi. Currently, he is the editor of "International Journal of Indigenous and Marginalised Affairs".

☎ +91-11-29572715

✉ vashum51@yahoo.in